

SOUTH CAROLINA BUSINESS RESOURCE GUIDE



1201 Main Street, Suite 1600

Columbia, SC 29201

(803) 737-0400 or (800) 868-7232

SCcommerce.com

HOW TO USE THIS GUIDE

The South Carolina Business Resource Guide is designed to provide all types of businesses with tools and resources – including access to a variety of state, regional and local outlets – to increase their opportunity for business success. The South Carolina Department of Commerce Small Business and Existing Industry Team supports many aspects of the state’s existing and small business community including: export development, recycling market development, a Small Business Development office, supplier development assistance and comprehensive support to existing industry. This guide provides information that companies can employ for immediate results. It includes basic descriptions of the resources and specific contact information. The guide is laid out to address important elements of business success in each section, paired with the supporting resources.

HOW CAN THIS GUIDE

HELP YOU?

This guide is intended to help South Carolina business owners start or maintain a company, sell a product, provide a service and/or grow their company.

South Carolina provides services and support for companies that are starting a business or expanding an existing operation. South Carolina also works with entrepreneurs to develop business plans, helps companies access start-up resources and alternative financing opportunities and pairs existing businesses with service providers and suppliers.

WHAT TYPE OF INFORMATION WILL YOU FIND?

- ⇒ **Getting Started** explores the steps necessary to begin a business.
- ⇒ **Licenses, Permits & Regulations** outlines special requirements associated with certain businesses, particularly small businesses.
- ⇒ **Financing** describes ways to best prepare for financing a small business.
- ⇒ **Marketing & Growing Your Business** introduces tactics that increase awareness about products and services.
- ⇒ **Workforce Development** provides useful information regarding employment, training and retention opportunities.
- ⇒ **Business Operations** includes operational and administrative resources – everything from insurance to recycling opportunities, to production and process planning.
- ⇒ **Local Area and Other Resources** includes professionals around the state who are available to assist South Carolina’s businesses as well as other beneficial resources for business owners.
- ⇒ **Frequently Asked Questions** addresses questions often raised by business owners.

NEED ADDITIONAL HELP? Contact a

Commerce Representative

(803) 737- 1876 | fatchinson@SCcommerce.com

GETTING STARTED

Starting any business takes a significant amount of planning and research. Exploring and evaluating your business and personal goals before starting a business is extremely important. The following resources can help a business develop those goals and assist in building a concise, yet comprehensive business plan.

START-UP CHECKLIST

This check list will help you evaluate your position as you begin getting your business off the ground. Understanding your business goals from the beginning will help you along the path to success.

- ◆ Do you know what kind of business you want to start?
- ◆ Have you created a business plan, outlining your goals and expectations?
- ◆ Type of Business Structure? (e.g., LLC, Partnership, Sole Proprietorship, etc.)
- ◆ Do you have a need for financing?
- ◆ Have you picked a location?
- ◆ How many employees are you going to hire?
- ◆ Do you need occupational permits?
- ◆ Have you registered your business with the state of South Carolina?
- ◆ Do you need a business license?
- ◆ Have you handled the insurance components of your small business?
- ◆ How are you going to market your business?

BUSINESS PLANNING ASSISTANCE

⇒ **Small Business Administration (SBA)**

The SBA is an independent agency of the federal government created to aid, counsel, assist and protect the interests of small business concerns. The SBA helps South Carolinians start, build and grow businesses through a first rate Web site, financing options and partnerships with public and private organizations (e.g., the Small Business Development Centers).

⇒ **Small Business Development Centers (SBDC)**

The goal of the SBDC is to meet small business needs for managerial and technical assistance at little or no cost to the entrepreneur. The SBDC provides advice on business planning and strategic small business growth.

⇒ **Service Corps Of Retired Executives (SCORE)**

SCORE is a volunteer, nonprofit association focused on helping small businesses succeed. SCORE, a division of the SBA, matches clients with an expert counselor best suited to their needs. SCORE counselors are current or former business owners and executives who have achieved high levels of professional success.

⇒ **NxLevel, Fastrac**

This program is for entrepreneurs with an idea for a new business. Topics include Exploring Entrepreneurship, Setting Financial Goals, Planning the Product, Reaching the Market, Building the Team, and Planning for a Profitable Business.

⇒ **South Carolina Business One Stop (SCBOS)**

SCBOS is the official South Carolina business Web portal. It enables anyone with an existing business, or anyone starting a new business, to file permits, licenses, registrations or to pay taxes. From the convenience of your computer, 24 hours a day, 7 days a week, you can take care of important state filings, and pay for multiple filings and/or taxes with one payment.

GETTING STARTED RESOURCES

ENTREPRENEUR & SMALL BUSINESS SUPPORT

Arthur M. Spiro Institute for Entrepreneurial Leadership, Clemson University College of Business and Behavioral Science

Matthew Klein
Director

1 North Main Street
Greenville, SC 29601

Phone: (864) 656-3975

Email: spiro@clemson.edu

Web: www.clemson.edu/spiro

The mission of the Arthur M. Spiro Institute for Entrepreneurial Leadership is to support educational, research, and outreach programs that promote entrepreneurial activity and economic development of the region, state, and nation. The focus is on wealth creation through entrepreneurial activity. Here inventors and entrepreneurs may find assistance with market analyses and business planning. Also, the Institute conducts a mentoring program to link entrepreneurs with experienced business executives.

Alerion Ventures

Lee Richards
Managing Partner

105 Broad Street
Charleston, SC 29401

Phone: (843) 203-4037

Web: <http://alerialventures/>

Alerion Ventures is an evergreen venture capital firm focused on early stage investments in scalable startups. Based in Charleston, South Carolina, Alerion prefers to partner with entrepreneurs in the Southeast.

Benedict College Business Development Center

Dr. Darlene Booth-Bell
Director

2601 Read Street
Columbia, SC 29204

Phone: (803) 705-4781

Email: belld@benedict.edu

Web: <http://www.benedict.edu/cms/?q=node/192>

The goal of the Business Development Center is to increase the number of African American owned businesses in and around SC. The center houses a business incubator and a minority development entrepreneurial development program, as well as providing current and potential business owners the opportunity to participate in business-issues workshops and seminars. The center also offers a revolving loan fund to minority owned businesses.

Carolinas-Virginia Minority Supplier Development Councils, Inc. (CVMSDC)

Eric Watson

President & CEO

9115 Harris Corners Parkway, Suite 440
Charlotte, NC 28269

Phone: (704) 549-1000 (ext. 222)

Fax: (704) 549-1616

Email: eric.watson@cvmsdc.org

Web: <http://www.cvmsdc.org/>

The Council works to expand business opportunities for minority-owned companies in an effort to build stronger and more equitable society by supporting and promoting minority business development. CVMSDC's Business Innovation Center offers a wide range of capacity building business tools for your business. These include Project Planner Plus, Certified Payroll, Merger Analytics, Capital Investment Alternative Analysis, Breakeven Analyzer, Management Capacity Analyzer, Debt Capacity Analyzer, Factoring Analyzer, Valuation Analyzer, and Supplier Capacity Analysis Tool.

Clemson Institute for Economic and Community Development (CIECD)

Paul "Mac" Horton, Ph.D.

Director of CIECD and Sandhill Research and Education Center (Sandhill REC)

South Carolina Rural Development Council
900 Clemson Road
Columbia, SC 29229

Phone: (803) 788-5700 (ext. 26)

Email: mhorton@clemson.edu

Web: www.clemson.edu/public/ciecd

CIECD offers small business and business planning classes from various curriculums including NewVenture FastTrac, FirstStep FastTrac, and eCommerceSC as well as specialized business curriculums including rural, food and farming, and new farmer initiatives.

EngenuitySC

Meghan Hughes

Executive Director

1000 Catawba St., Suite 130
Columbia, SC 29201

Phone: (803) 354-5717

Email: mhughes@engenuitysc.com

Web: www.engenuitysc.com

Headquartered in Columbia, EngenuitySC is public/private partnership formed to develop and grow the South Carolina Midlands' knowledge-based economy by fostering an environment where entrepreneurship, innovation, and the creation of knowledge are fundamental elements of the region's culture, identity, and economic development strategy. Through collaboration with business, government, and higher education, EngenuitySC leads initiatives that support research development, promote commercialization, and leverage the region's assets.

Entrepreneur Network York Technical College

Edie Dille

Chair

Associate Dean for Business and Information Technology

452 S Anderson Road
Rock Hill, SC 29730

Phone: (803) 981-7314

Email: edille@yorktech.edu

Web: www.yorktech.com/en

The Entrepreneur Network assists, informs, and encourages local small business owners, entrepreneurs, and potential entrepreneurs to network, share experiences, and engage in valuable educational opportunities. The EN also sponsors seminars featuring speakers on a variety of entrepreneurial topics.

Francis Marion University Center for Entrepreneurship

Dr. Susan Peters

Director

P.O. Box 100547

Florence, SC 29502

Phone: (843) 661-1102

Fax: (843) 661-1432

Email: speters@fmarion.edu

Web: www.fmarion.edu/academics/centerforentrepreneurship

The Francis Marion University Center for Entrepreneurship is dedicated to provide mentoring and business planning services to start-up and existing businesses. The Center for Entrepreneurship provides one-on-one mentoring services to guide prospective and current business owners with sound business advice. Our business planning services include but not limited to business plans and feasibility studies, market research/analysis, financial analysis, and human resource development. Through our partnership with other programs, we often hold entrepreneurial and/or workforce training programs throughout the year.

Grand Strand Technology Council

John Sanders

Chairman

9209 Marina Parkway

Myrtle Beach, SC 29572

Phone: (843) 491-6060

Email: info@gstechcouncil.org

Web: www.gstechcouncil.org

The Grand Strand Technology Council (GSTC) is a non-profit organization with members comprised of technology-driven businesses, government and educational entities, technology associations, entrepreneurs, and individual professionals. All are working toward building a better environment for technology-related business, and increasing their own results through the ever more important networking among the individuals to develop partnerships and cooperative business efforts.

Internal Revenue Service (IRS)

Nivia Hayes

Stakeholder Liaison Small, Business/Self Employed

1835 Assembly Street MDP-26

Columbia, SC 29201

Phone: (803) 312-7774

Fax: (877) 477-8412

Email: Nivia.Hayes@irs.gov

South Carolina Just right.

Web: <http://www.irs.gov/Businesses/Small-Businesses-&Self-Employed>

Other Helpful IRS Resources:

- Business and Specialty Helpline: (800) 829-4933
- Electronic Federal Tax Payment System: www.eftps.gov or 1-800-555-4477
- Tax Forms and Publications: www.irs.gov/formspubs or 1-800-829-3676

IOP Capital

2113 Middle Street
Sullivan's Island, SC 29482
Email: marc@iopcapital.com

Web: <http://iopcapital.com/>

IOP Capital partners with passionate entrepreneurs by investing expertise and capital to grow their business. Their typical investments are geared toward pre-seed to start-up stage companies.

Michelin Development

Next Innovation Center
John Tully
President
411 University Ridge, Suite B7
Greenville, SC 29601
Phone: (864) 751-4808
Fax: (864) 751-4941
Email: john.tully@us.michelin.com
Web: www.michelindevelopment.com

Michelin Development Upstate, SC is a job creation program, which focuses on social and/or economically disadvantaged businesses in 10 upstate counties. Michelin Development in North America works in conjunction with regional development agencies, local government and business support agencies.

Mountain Lakes Business Development Corp.

Dave Eldridge
Interim President
502 E. Main Street
Walhalla, SC 29691
Phone: (864) 638-4210
Email: deldridge@charter.net
Web: www.mountainlakesbdc.com

Mountain Lakes Business Development Corporation (MLBDC) is here to assist entrepreneurs in taking their ideas from concept to reality, from garage office to Main Street and from relative unknown to a mainstream brand. Check out the Volunteer Directory to see what our team of SCORE certified mentors has to offer. MLBDC, working closely with Tri-County Technical College, also offers Courses to budding entrepreneurs and small businesses.

NxLevel

Angelo McBride
Business Administrator
Phone: (803) 545-3960
Fax: (803) 299-8912
Email: aamcbride@columbiasc.net
Web: www.bizbuildersc.com

NxLevel is a program for the entrepreneurs with an

idea or a new business. Topics include, Exploring Entrepreneurship, Setting Financial Goals, Planning the Product, Reaching the Market, Building the Team, Planning for a Profitable Business.

Rebel Capital Advisors, LLC

Bert Golinski
Founder
Email: rebelcapitaladvisors@gmail.com
Rebel Capital Advisors, LLC provides capital to early stage technology companies. To date, Rebel Capital has invested in more than forty companies with potentially disruptive technologies.

South Carolina Business One Stop (SCBOS)

Helpline: (803) 898-5690
Email: scboshelp@scbos.com
Web: www.scbos.sc.gov
South Carolina Business One Stop or SCBOS is the official South Carolina business web portal. It enables anyone with an existing business or anyone starting a new business to file permits, licenses, registrations, or pay taxes. From the convenience of your computer at any time, 24 hours a day – 7 days a week, you can take care of your important state filings, and pay for multiple filings and/or taxes with one credit, debit, or EFW payment.

South Carolina Department of Commerce

Ashely Teasdel
Manager of Small Business
1201 Main Street, Suite 1600
Columbia, SC 29201
Phone: (803) 737-0325
Fax: (803) 737-0538
Email: ateasdel@sccommerce.com
Web: www.SCcommerce.com

South Carolina Department of Revenue

301 Gervais Street
Columbia, SC 29201
Phone: (803) 898-5000 (General Info)
(803) 898-5709 (Income Tax Helpline)
(803) 898-5788 (Sales Tax Helpline)
Web: www.sctax.org

SC Launch!

Lori Mack
Program Coordinator
1000 Catawba Street
Columbia, SC 29201
Phone: (803) 733-9070
Email: lori.mack@scra.org
Web: www.sclaunch.org
SC Launch is a collaborative initiative involving SCRA and South Carolina's university research foundations: Clemson University, the University of South Carolina, and the Medical University of South Carolina. It was created to facilitate applied research, product development and commercialization programs and to strengthen South Carolina's Knowledge Economy by creating high wage-earning jobs. SC Launch provides entrepreneurs with key

tools for success to help build technology startups, jobs and equity in the future for South Carolina as well as access to business, academic and economic development entities through the SC Launch Resource Network.

Silicon Harbor Ventures

Michael Knox
Managing Partner
78 Alexander Street
Charleston, SC 29403
Email: mknnox@siliconharborventures.com
Web: <http://www.siliconharborventures.com/>
Silicon Harbor Ventures (SHV), founded in 2013, is an investor managed venture fund targeting investments in early and growth stage companies in Charleston, South Carolina and the southeastern United States. The fund is designed to provide the benefits of angel investor clubs through the investor managed structure with the benefits of a venture fund with committed capital.

Small Business Administration (SBA)

South Carolina District Office
Susan Chavis
Business Development Specialist
1835 Assembly Street, Room 1425
Columbia, SC 29201
Phone: (803) 765-5377
Fax: (803) 765-5962
Email: susan.chavis@sba.gov
Web: www.sba.gov/localresources/district/sc/index.html

The SBA offers a myriad of services to small businesses. It provides financial assistance for new or existing businesses through guaranteed loans made by area bank and non-bank lenders. Seminars and free small business counseling is available through SCORE, Small Business Development Centers, and Women's Business Centers. In addition, special loan programs are available for businesses involved in international trade. Federal government contracting assistance is also available.

South Carolina Manufacturing Extension Partnership (SCMEP)

Chuck Spangler, Interim
President
Headquarters:
1301 Gervais Street, Suite 910
Columbia, SC 29201
Phone: (803) 252 - 6796
Fax: (803) 254 – 8512

Minority Business Development Agency

Anthony Washington
Senior Business Development Consultant
1515 Richland Street, Suite C
Columbia, SC 29201
Phone: (803) 743-1154
Fax: (803) 743-1162
Email: busdev@columbiambdcenter.com
Web: <http://columbiambdcenter.com/>
MBDA aims to increase the growth of minority owned business and strengthen existing ones. Its

professional consultants offer a wide range of services including initial counseling, government/ private sector contracting assistance, financial management, access to capital, access to markets, and international trade franchising. The center also maintains strategic partnerships so you can have immediate access to unlimited information tailored to your trade or specialty.

South Carolina Office of the Secretary of State

Jody Steigerwalt
Director, Business Filings
1205 Pendleton Street #525
Columbia, SC 29201
Phone: (803) 734-2345
Web: www.scsos.com

**South Carolina State Library
The Small Business Reference Center**

This section of the South Carolina State Library offers users a collection of state-specific resources supported with demographic data and other local information. Completing the database are business videos to help foster success in all aspects of managing a business.

Web:http://search.ebscohost.com/login.aspx?authtype=ip_geo_uid&geocustid=ns228430&group=geo&profile=sbrc

South Carolina Technology Alliance

Thomas Persons
President & CEO
1201 Main Street, Suite 1920
Columbia, SC 29201

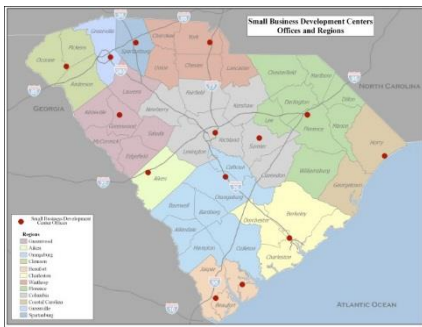
Phone: (803) 748-1323

Email: tep@sctech.org

Web: www.sctech.org

The South Carolina Technology Alliance is a non-profit / private public non-partisan technology orientated Think Tank. It works diligently with stakeholders to assist in identifying and developing technology workforce skills. The management team works with all types of innovative technology companies provides access to consultants, mentors, and senior business leaders, as well as access to lists of services, companies and professionals that will ensure your business a much stronger opportunity for success. SCTA also has strategic partnerships with various venture capital companies and other investor partnerships.

SC SMALL BUSINESS DEVELOPMENT CENTERS (SC SBDC)



Small Business Development Center

Michele Abraham

State Director

1014 Greene Street

Columbia, SC 29208

Phone: (803) 777-3130

Email: mabraham@sc.edu

The SBDC aims to advance the state's economic development by helping entrepreneurs grow successful businesses. We provide private business consulting services at no charge and affordable educational programs for a small charge.

Aiken Area SBDC

USC-Aiken, School of Business

471 University Parkway, Box 9

Aiken, SC 29801

Phone: (803) 641-3646

Email: SBDC@USCA.edu

Satellite Center – The Mill on Park

237 Park Avenue

Aiken, SC 29801

Allendale Area SBDC

465 James Brandt Blvd.

Allendale, SC 29810

803.584.3446 Ext 190

Email: SDunbar2@scsu.edu

Beaufort Area SBDC

Martin Goodman

USC-Beaufort, Historic Beaufort Campus

801 Caterer Street

Beaufort, SC 29902

Phone: (843) 521-4143

Email: goodman@uscb.edu

Charleston Area SBDC

256 Bond Hall, Citadel School of Business

171 Moultrie St.

Charleston, SC 29409

Phone: (843) 740-6160

Email: charlestonsbdc@moore.sc.edu

Cheraw Area SBDC

Northeastern Tech

Continuing Education Dept.

1201 Chesterfield Highway

Cheraw, SC 29520

Phone: 843.910.7352

Email: CherawSBDC@gmail.com

Clemson Area SBDC

Ben Smith

Clemson University

413 Surrine Hall

Clemson, SC 29634-1392

Phone: (864) 710-4717

Email: bennys@clemson.edu

Columbia Area SBDC

1225 Laurel Street, Room 326

Columbia, SC 29201

Phone: (803) 777-5118

Email: oliverp@sc.edu

Florence Area SBDC

Florence/Darlington Technical College

P.O. Box 100548

Florence, SC 29501

Phone: (843) 661-8256

Email: sbdc.florence@gmail.com

Georgetown Area SBDC

Georgetown Library

405 Cleland Street

Georgetown, SC 29440

Phone: 843.606.0116

Email: LeemSBDC@gmail.com

Greenville Area SBDC

1 North Main Street

Greenville, SC 29601

Phone: (864) 370-1545

Email: clemsonsbdc@clemson.edu

Greenwood Area SBDC

Lander University, Laura Lander Hall

LL209, 320 Stanley Avenue

Greenwood, SC 29649

Phone: (864) 388-8492

Email: wigginw@clemson.edu

Hilton Head Area SBDC

USC-Beaufort South Campus One

University Boulevard

Bluffton, SC 29909

Phone: (843) 208-8259

Email: pcameron@uscb.edu

Myrtle Beach Area SBDC

Coastal Carolina University

Atlantic Hall

P.O. Box 261954

Conway, SC 29528-6054

Phone: (843) 349-4010

Email: ijgraham@coastal.edu

Newberry Area SBDC

1814 College Street

Newberry, SC 29108-2126

Phone: (803) 321-5689

Email: Nancy.Williamson@newberry.edu

North Charleston Area SBDC

6296 Rivers Avenue, Suite 300

North Charleston, SC 29406

Phone: (843) 740-6160

Email: charlestonsbdc@moore.sc.edu

Orangeburg Area SBDC

South Carolina State University

College of Business & Applied Professional Sciences

Algernon S Belcher Hall

300 College Street

Campus Box 7176

Orangeburg, SC 29117

Phone: (803) 536-8445

Email: dtucker@scsu.edu

Rock Hill Area SBDC

Winthrop University

118 Thurmond Building

Rock Hill, SC 29733

Phone: (803) 323-2283

Email: winthropregionalsbdc@gmail.com

Spartanburg Area SBDC

Spartanburg Community College

Tyger River Campus

1875 E Main Street, Suite 4

Duncan, SC 29334

Phone: (864) 592-6318

Email: es2@clemson.edu

Sumter Area SBDC

USC Sumter

200 Miller Road, Room

216 Sumter, SC 29150-2498

Phone: (803) 938-3833

Email: jjiffin@sc.edu

Union Area SBDC

103 West Main Street

Union, SC 29379

Phone: 864.427.8864

Email: UnionSBDC@gmail.com

SCORE CHAPTERS

Service Corps of Retired Executives (SCORE)

Norman Paige

State Director

1835 Assembly Street, Suite 1425

Columbia, SC 29201

Phone: (803) 253-3124

Email: nmvp Paige@aol.com

SCORE is a volunteer nonprofit association helping small businesses succeed. SCORE matches clients with the expert counselor best-suited to their needs. The SCORE counselors are current or former

business owners and executives who have achieved high levels of success

Aiken South Central Region Chapter 683

Aiken Chamber of Commerce
121 Richland
Avenue E Aiken, SC
29801
Phone: (803) 641-1111
Fax: (803) 641-4174
Web: www.aikenchamber.net

Beaufort Carolina Lowcountry Chapter

2348 Boundary Street
Beaufort, SC 29902
Phone: (843) 470-0800
Web: www.scorebeaufort.com

Camden Chapter

Kershaw County Chamber of Commerce
607 Broad St
Camden, SC 29021
Phone: (803) 765-5131

Chapin Midlands Chapter

Chapin Chamber of Commerce
302 Columbia Avenue
Chapin, SC 29036
Phone: (803) 345-1100
Web: www.scoremidlands.org

Charleston Coastal Chapter 285

Charleston Metro Chamber of Commerce
4045 Bridge View Drive B-151
N. Charleston, SC 29405
Phone: (843) 727-4778
Web: www.charlestonsc.score.org

Cheraw Chapter

Greater Cheraw Chamber of Commerce
221 Main Street
Cheraw, SC 29520
Phone: (843) 537-7681

Columbia Midlands Chapter 230

1835 Assembly Street, Suite 1425
Columbia, SC 29201
Phone: (803) 765-5131
Fax: (803) 765-5962
Web: www.scoremidlands.org

Florence Midlands Chapter

Florence Chamber of Commerce
610 W Palmetto Street
Florence, SC 29503
Phone: (843) 665-0515
Web: www.scoremidlands.org

Greenville Piedmont Chapter 232

300 E Washington Street, Room B-31
Greenville, SC 29601
Phone: (864) 271-3638

Fax: (864) 271-3638

Web: www.piedmontscore.org

Greenwood Piedmont Chapter

Piedmont Technical College
620 N Emerald Road
Greenwood, SC 29648
Phone: (864) 941-8414
Web: www.piedmontscore.org

Hartsville Midlands Chapter

Hartsville Chamber of Commerce
214 N 5th Street
Hartsville, SC 29550
Phone: (843) 332-6401
Web: www.scoremidlands.org

Hilton Head Carolina Lowcountry Chapter 650

Hilton Head Island-Bluffton Chamber of Commerce
1 Chamber of Commerce Drive
Hilton Head Island, SC 29928
Phone: (843) 785-7107
Fax: (843) 785-3673
Web: www.scorehiltonhead.com

Lexington Midlands Chapter

Lexington Chamber of Commerce
321 S Lake Drive
Lexington, SC 29072
Phone: (803) 359-6113
Web: www.scoremidlands.org

Myrtle Beach Grand Strand Chapter 381

605 10th Avenue
N. Myrtle Beach, SC 29577
Phone: (843) 918-1079
Fax: (843) 918-1080
Web: www.mbscore.org

Northeast Chapter

Village at Sandhill
110-6 Forum Drive
Columbia, SC 29229
Phone: (803) 765-5131

Orangeburg Midlands Chapter

Orangeburg Chamber of Commerce
1570 John C. Calhoun Drive
Orangeburg, SC 29116
Phone: (803) 534-6821
Web: www.scoremidlands.org

Piedmont SCORE Chapter 232

300 E. Washington Street
Greenville, SC 29601
Phone: (864) 271-3638 or (864) 646-1700
Email: info@piedmontscore.org

Spartanburg Piedmont Chapter

Spartanburg Community College
- Tyger River Campus
1875 East Main Street (Hwy

290)

Duncan, SC 29334

Phone: (864) 592-6317

Web: score@scsc.edu

Summerville Coastal Chapter

Summerville Chamber of Commerce
402 N Main Street
Summerville, SC 29483
Phone: (843) 873-2931
Web: www.score285.org

Sumter Midlands Chapter

Sumter Chamber of Commerce
32 E Calhoun Street
Sumter, SC 29150
Phone: (803) 775-1231 or (803) 775-0915
Web: www.scoremidlands.org

BUSINESS INCUBATORS, RESOURCE CENTERS & ACCELERATORS

Abbeville County Industrial Incubator

Stephen Taylor
56 Commerce Drive
Abbeville, SC 29620
Phone: (864) 366-2181
Fax: (864) 366-9266

Email: staylor@abbevillecountysc.com
Web: www.abbevillecountysc.com

Counties Served: Abbeville, Greenwood, McCormick, Laurens, Anderson

The Abbeville County Industrial Incubator is a manufacturing incubator offering 5,000 square foot bays (expandable to 10,000 feet). Any entrepreneur is eligible to apply for space.

Applied Research Center

Fred Humes
President & CEO
Phone: (803) 215-0605
Fax: (803) 641-3369

Email: Humes@discoverARC.com
Web: www.archydrogen.com

A primary mission of the facility is the sharing of practical, useful knowledge that will advance our understanding of energy and technology. The Applied Research Center (ARC) is a program of the Economic Development Partnership, which is a non-profit public-private development corporation serving the needs of new and existing businesses in Aiken and Edgefield Counties, South Carolina.

Benedict College Small Business Incubator

Dr. Darlene Booth-Bell
Director
2601 Read Street
Columbia, SC 29204
Phone: (803) 705-4781
Fax: (803) 705-7080

Email: belld@benedict.edu
Web: <http://www.benedict.edu/cms/?q=node/192>

The Benedict College Small Business Incubator welcomes start-up businesses for two years as clients and tenants within the Business Development Center. Businesses selected to be participants in the incubation program are entrepreneurs interested in providing innovative new products, services, or approaches to business within the African American Community.

Bushy Park Incubator

Cooper River Partners, LLC
1588 Bushy Park Road
Goose Creek, SC 29445
Phone: (843) 820-6172

Email: inquiries@bpindustrial.us
Web: <http://www.bushyparkindustrialcomplex.com/>

Bushy Park Incubator provides access to high tech

laboratories, technological equipment, state of the art communication networks and a wide variety of office, collaboration and manufacturing space.

Catalyst Center (Charleston Metro Chamber of Commerce)

Email: mail@charlestonchamber.org
Web: www.charlestonchamber.net/catalyst-center

Bryan Derreberry
President & CEO
4500 Leeds Avenue, Suite 100
North Charleston, SC 29405
Phone: (843) 805-3100
Fax: (843) 723-4853

Located on the second floor of the Charleston Metro Chamber of Commerce, is a space where aspiring and existing entrepreneurs can connect, receive information, identify resources, meet with mentors and take advantage of programs designed for their business' start-up and growth.

Charleston Digital Corridor

Ernest Andrade
Executive Director
475-A East Bay Street
Charleston, SC 29403
Phone: (843) 724-3773

E-mail: ernest@charlestondigitalcorridor.com
Web: <http://www.charlestondigitalcorridor.com>

Charleston Digital Corridor is a creative effort to attract, nurture & promote Charleston's knowledge economy by facilitating a business, physical and social environment where technology companies thrive. Initiatives include office & meeting space, a talent portal, educational forums, site acquisition help, funding, and networking.

Clemson Apparel Research (CAR)

Chris Jarvis
Director
500 Lebanon Road
Pendleton, SC 29670
Phone: (864) 646-8454
Fax: (864) 646-8230

Email: cwjrv@clemson.edu
Web: <http://car.clemson.edu/>

Clemson Apparel Research was established to revitalize the domestic sewn-products industry through the proper application of advanced technology and management practices. It offers consulting services to address specific manufacturing problems, research services to create new technologies and management systems for the sewn-products and textile industries, as well as manufacturing services through a 6,000 square foot model apparel plant to demonstrate state-of-the-art technology.

Phone: (843) 740-5444

Email: lauren@lowcountrylocalfirst.org

Provides infrastructure and support to reduce the risk for new farmers launching their new farm businesses. Land lease, tractor access, packing facility, walk-in cooler, tool storage, irrigation and assistance from a mentor.

Clemson University Research Foundation (CURF)

Casey Porto
Executive Director
391 College Avenue, Suite 401
Clemson, SC 29631
Phone: (864) 656-0797
Fax: (864) 656-0474

Email: cporto@clemson.edu
Web: www.clemson.edu/curf

CURF manages the technology transfer functions of Clemson University by taking assignment of inventions, obtaining intellectual property protections, working with faculty to evaluate commercial potential of discoveries, and licensing inventions to the private sector for public use. CURF owns and operates several facilities dedicated to business incubation that enable start-up companies to accelerate their growth through access to office and wet-lab space as well as other support service.

CU-ICAR Center for Emerging Technologies

Fred Cartwright
Executive Director
4 Research Drive
Greenville, SC 29607
Phone: (864) 283-7102

Email: fcartwr@clemson.edu
Web: <http://cuicar.com/>

CUBEInC

Michael J. Gara
Director of Technology Development
200 C Patewood Drive
Greenville, SC 29615
Phone: (864) 284-6289

Email: mjgara@clemson.edu
Web: <http://www.cucubeinc.com/>

The Clemson University Biomedical Engineering Innovation Campus (CUBEInC) develops high-impact medical technology and devices for disease management and technology transfer from bench to bedside.

Dirt Works Incubator Farm

Nikki Kelley
Director of Sustainable Agriculture
Lowcountry Local First
1630-2 Meeting Street
Charleston, SC 29405
Phone: (843) 740-5444

Email: nikki@lowcountrylocalfirst.org

Provides infrastructure and support to reduce the risk for new farmers launching their new farm businesses. Land lease, tractor access, packing facility, walk-in cooler, tool storage, irrigation and assistance from a mentor.

Don Ryan Center for Innovation

David Nelems
400 Buckwalter Place Blvd.
Bluffton, SC 29910

Mailing Address:

P.O. Box 2277
Bluffton, SC 29910

Phone: (843) 540-0405

Email: dnelems@ryan-innovation-center.com

Web: www.ryan-innovation-center.com

The Don Ryan Center for Innovation is designed to support new technology company formation and development in Bluffton, SC by helping technology innovators and small technology companies successfully develop and grow. To do this, the program links innovators to intellectual property, technology evaluation, product development services, seed financing, business mentorship, corporate relationships and recruiting. The program blends the attributes of hands-on consulting support, resource identification and availability, and distance learning to help increase the probability innovators will be successful.

Duke Energy Center for Innovation

Ben Chastain
Director
145 West Carolina Avenue
Hartsville, SC 29550

Phone: (843) 917-0600

Email: Ben.chastain@hartsvillesc.gov

Web: <http://decenterforinnovation.com/>

Counties Served: Darlington, Florence, Chesterfield, Dillon, Marlboro, and Marion

Representing a unique public-private collaboration, the Center's partners, including Clemson University, the City of Hartsville, Duke Energy, and others, work to bring innovators together with needed business development and support services so they may commercialize emerging technology products and services. The Center provides office space to entrepreneurs and links them to a variety of hands-on support in developing and evaluating tech-focused products, protecting intellectual property, locating financing opportunities and cultivating business relationships.

eMerge @ the Garage

Craig Kinley
Phone: 616-308-9741

Email: ckinley@wiprowess.com

Web: <http://www.emergeandersonsc.com/>

The City of Anderson is creating an entrepreneurial space and program(s) that will focus on a public/private collaborative with local industry partners. e-Merge @ the Garage consists of incubator/accelerator programs providing entrepreneurial flexible work space and access to capital for startups in Health Care, IT Intelligence, Culinary Arts/Agri-Business and Education opportunities.

EngenuitySC

Meghan Hughes

Executive Director
1000 Catawba St., Suite 130
Columbia, SC 29201

Phone: (803) 354-5717

Email: mhughes@engenuitysc.com

Web: www.engenuitysc.com

Created in 2003, EngenuitySC is an active public/private partnership focused on the knowledge-based economy in the Columbia, South Carolina region. It is comprised of business and industry leaders, along with representatives from local government and academia. Its goal is to encourage entrepreneurship to commercialize ideas, technology, research, and public policy in an effort to help knowledge-based companies and create access to start-up investment capital.

The Enterprise Campus at Midlands Technical College

J. Tom Ledbetter Jr.

Associate Vice

President

P.O. Box 2408
151 Powell Road
Columbia, SC 29202

Phone: (803) 691-3885

Email: ledbetter@midlandstech.edu

Web: <http://mtcenterprisecampus.com/>

The Enterprise Campus allows for interaction between the corporate community, faculty and students; thereby creating a seamless integration of innovative companies, emerging technologies and education. Benefits include access to applied learning and laboratory space, office space and resources, faculty resources, training facilities, continuing education, and customized workforce training.

The Faber Entrepreneurship Center at the Moore School of Business

Dean Kress, Associate Director

Dr. Dirk D. Brown, Director

1705 College Street
Columbia, SC 29208

Phone: (803) 777-7015 Dean Kress

(803) 777-1717 Dr. Dirk Brown

Email: kressd@moore.sc.edu

Dirk.brown@moore.sc.edu

Web: <http://mooreschool.sc.edu/facultyresearch/researchcenters/faberentrepreneurshipcenter.aspx>

The Faber Entrepreneurship Center, endowed with a \$1 million gift from University of South Carolina alumni Tim and Karen Faber, seeks to provide USC students with intensive exposure to entrepreneurial concepts, small business management training, and interaction with a network of successful entrepreneurs in South Carolina. The Faber Entrepreneurship Center has recently focused on providing companies in South Carolina with support at the intersection of New Venture Formation, Global Business, and Intellectual Property Strategy & Management

firedUP Accelerator Program

Laura Corder
Director of Communications
1225 Laurel Street, First Floor
Columbia, SC 29201

Phone: (803) 545-4423

Email: laura@uscolainc.org

Web: <http://firedup.co/>

The Flagship

475-A East Bay Street
Charleston, SC 29403

Phone: (843) 724-3773

Email: info@charlestonflagship.com

Web: www.charlestonflagship.com/#home

Located in Historic Downtown Charleston, the Flagship is Charleston's premier business incubator for tech and tech-related businesses. The Flagship offers enterprise-class business spaces at cost-effective rates and flexible terms ideally suited for start-up stage companies. The Flagship also supports the visual arts community through the Flagship Gallery - a venue for Charleston's up-and-coming contemporary artists.

The Harbor Entrepreneur Center

John Osborne
Co-founder/director
300 W Coleman Boulevard, Suite 204
Mount Pleasant, SC 29464

Phone: (843)-478-7483

Email: john@harborec.com

Web: www.harborec.com

The Harbor Accelerator is a business accelerator program designed with the entrepreneur in mind. We have one goal... build scaleable business for the Charleston region. Each start up is provided tremendous resources and support to grow quickly, test the market quickly, and become viable. Our program is designed to introduce high impact business concepts to an intense curriculum led by successful mentor entrepreneurs. These mentors will walk side by side with the startup team throughout the 14 week program to keep them focused on the critical elements needed to grow their business. At the end of the program, the startups know what is needed to take the next step and are introduced to possible capital sources to help them grow.

Local Works Coworking Space

Larry Downey
Community Manager
1630-2 Meeting Street
Charleston, SC 29405

Phone: (843) 740-5444

Email: larry@lowcountrylocalfirst.org

Web: <http://lowcountrylocalfirst.org/>

The space, community and services you need to thrive. Affordable/flexible coworking space for established and start-up entrepreneurs, with mentoring, networking and business development workshops. Local Works is a project of Lowcountry Local First.

LowCountry Innovation Center

1535 Hobby Street
N. Charleston, SC 29405
Phone: (843) 735-5840

Email: info@lowcountryinnovationcenter.com

Combines state of the art infrastructure, quality

construction, unparalleled service, and a flexible office to create the environment for a companies' continued success.

Medical University of South Carolina Foundation for Research Development

Michael G. Rusnak
Executive Director

Phone: (843) 876-1900

Email: rusnak@musc.edu

Web:

www.academicdepartments.musc.edu/frd/index.htm

MUSC's affiliated not for profit research foundation, the MUSC Foundation for Research Development (FRD) interfaces with industry in the area of technology transfer. These activities result in a contribution to MUSC's overall economic impact for our state and nationally. Most importantly, by collaborating with industry, cutting edge discoveries have the opportunity to become real life solutions to today's medical problems.

Michelin North American Incubator

Patrick Kirby
Director

3 Research Drive
Greenville, SC 29607

Phone: (864) 213-5201

Email: Patrick.kirby@us.michelin.com

Minority Business Accelerator

Nika White

Vice President of Diversity and Inclusion
Greenville Chamber

24 Cleveland Street
Greenville, SC 2901

Phone: (864) 242-1050 / (866) 485-5262

Fax: (864) 282-8509

Email: nwhite@greenvillechamber.org

The MBA program prepares minority-owned businesses for growth and expansion to create a competitive advantage for Upstate, SC to become the most inclusive business community in the world. The MBA program grows the economic success of disadvantaged organizations through business development services, mentoring, and access to large corporations for partnership opportunities. The program is focused on reducing disparity in the region's business community by driving economic activity for high-potential minority owned firms. Compelling evidence exists in other comparable areas that this type of program can lead to more viable and competitive MBEs that have the ability to grow and create meaningful job opportunities.

NEXT

Greenville

Brenda Laakso
VicePresident

NEXT Innovation Center
411 University Ridge, Suite 202

Greenville, SC 29601

Phone: (864) 751-4806

Email:

blaakso@greenvillechamber.org

Email: blaakso@nextupstatesc.org

Web: <http://www.nextupstatesc.org/>

NEXT clients are fast growth technology companies that own their intellectual property and have high potential for national and international growth. Sectors currently served include Internet technology, electronic device, biomedical, software, nanotechnology, and pharmaceutical. NEXT offers entrepreneurs access to an entrepreneurial community, angel investors, SBIR/STTR consultation, office space, a talent portal, a CEO Best Practice Forum, as well as hosting for a functional company web page on the NEXT website.

North Dargan Innovation Center

Shelby Jenerette

Executive Director

150 N. Dargan Street
Florence, SC 29501

Phone: (843) 413-0100

Fax: (843) 413-0200

Email: Shelby@northdargan.com

We are a mixed use, Office/Professional Business Incubator. We are here to help startup companies, or home based businesses that are ready to expand into the local business community, thereby creating jobs. We offer physical support with office space, internet access, copy and fax service, a phone line and office furniture, as well as mentoring and business counseling, business plan development, financial projections and benchmarks, market research and more.

Savannah River Research Campus

A. Smith
Manager

227 Gateway Drive
Aiken, SC 29803

Phone: (803) 652-7772

Email: asmith2@aikencountysc.gov

Web:

www.aikencountysc.gov/DspOfc.cfm?qOfcID=ADMRP

SC Biotechnology Incubation Facility

101 Gregor Mendel Cir
Greenwood, SC 29646

Phone: (864) 953-3980

Web: <http://greenwoodscchamber.org/industry/>

A 22,000 square-foot, state-of-the-art-facility. In addition to six laboratory modules with related office and support space, the incubator houses a conference room, library, and 124-seat auditorium. Outfitted with the latest technology, the building contains T-1 telecommunications and video conferencing capabilities to link you to resources around the state and the world.

SC BIO

Wayne Roper
President

411 University Ridge, Suite A Greenville, SC 29601

Phone: (864) 751-4858

Email: wayne@wroper.com

Web: www.scbio.org

SCBIO is a member organization that exists to support and advance South Carolina's life science industry through collaboration, advocacy, workforce development, enhanced purchasing power and education. This mission furthers our goal of ensuring that South Carolina's companies, research institutions, and citizens reap the economic and societal benefits of a world-class life sciences cluster.

SEBIO

Suzanne Cantando

Executive Director

P.O. Box 97182

Raleigh, NC 27624

Phone: (919) 272-4391

Email: Suzanne@sebio.org

Web: <http://sebio.org/>

Southeast BIO (SEBIO) is a regional non-profit organization that fosters the growth of the life sciences industry in the Southeastern United States through efforts that promote entrepreneurship and bring together the key players active in the development of the industry. SEBIO's geographic footprint includes Alabama, Florida, Georgia, North Carolina, South Carolina, Tennessee and Virginia. We focus on key industries within the life sciences, including: bio/pharma, medical devices and technology, agricultural biotechnology, animal health, bioinformatics and biomaterials.

SC Launch Innovation Centers

Greg Hillman

Senior VP and General Manager

1000 Catawba Street

Columbia, SC 29201

Phone: (843) 760-3280

Email: Greg.Hillman@scra.org

Web: www.sclaunch.org

SCRA Innovation Centers:

SCRA USC Innovation Center at Columbia

1000 Catawba Street
Columbia, SC 29208

Phone: (803) 733-9076

The innovation center is designed to house high-tech companies emerging from research at the University of South Carolina and entering commercialization and light manufacturing stages. This facility is situated and designed to stimulate and sustain clean next-generation manufacturing.

SCRA MUSC Innovation Center at Charleston

645 Meeting Street

Charleston, SC 29403

Phone: (843) 760-5896

The innovation center is designed to support Charleston's growing biotechnology cluster. The 28,400 square foot facility will consist of flexible use, multi-tenant laboratory and office space supporting biopharma, biomed and biotech research and commercialization. The building

was opened in December 2009 and leasing applications are currently being accepted.

SCRA/ATI Innovation Center at Greenwood

117 Gregor Mendel Circle
Greenwood, SC 29646

Phone: (864) 953-3982

The innovation center offers wet laboratory, meeting, office, and conference space. The facility hosts companies conducting research and development as well as community events and meetings. A full genetics and biotechnology focused library, support staff, and close proximity to researchers at the Greenwood Genetic Center provide a hub for diagnostic, therapeutic, and pharmaceutical companies.

Southeastern Institute of Manufacturing and Technology (SiMT) - Manufacturing and Business Incubator

Mark Roth

Vice President of Technology and Manufacturing
1951 Pisgah Road
Florence, SC 29502

Phone: (843) 413-2740

Email: mark.roth@SiMT.com

Web: www.SiMT.com

The Manufacturing and Business Incubator at SiMT is designed to house and foster startup companies that are entering commercialization and light manufacturing stages of their business. The 27,400 square foot facility consists of flexible use, multi-tenant manufacturing and office spaces. The facility also has conference rooms, and is adjacent to the SiMT's Advanced Manufacturing Center, which offers services in the areas of CAD design, rapid prototyping, virtual reality simulations, CNC machining, workforce training, and business systems development.

Spartanburg Area Chamber of Commerce

105 North Pine Street
Spartanburg, SC 29304
Allen Smith

President & CEO

Email: asmith@spartanburgchamber.com

Phone: (864) 594-5000

Web: www.spartanburgchamber.com

The Spartanburg Area Chamber of Commerce has established a dedicated office to assist with small business consulting for startups and growing companies in all areas of concentration.

Spartanburg Entrepreneurial Resource Network (SERN)

Allen Smith

President & CEO

Phone: (864) 594-5000

Email: asmith@spartanburgchamber.com

Web: www.spartanburgentrepreneur.com

SERN is a collaborative effort between several organizations in Spartanburg County whose mutual goal is to promote a vibrant entrepreneurial environment in Spartanburg. The members are Spartanburg Community College, USC Upstate, Wofford, SBDC, SCORE, the Chamber of Commerce

and the City of Spartanburg. Together, the group offers a wide variety of programs and support for startups and growing businesses resulting in one of the most formidable business assistance programs in the nation.

Technology Incubator @ Knowledge Park

David J. Warner, Director, Technology Incubator
Economic & Urban Development Department, City of Rock Hill

157 East Main Street, Suite 500
Rock Hill, SC

Mailing Address:

P.O. Box 11706

Rock Hill, SC 29731

Phone: (803) 329-8721

Email: David.Warner@cityofrockhill.com

The Iron Yard

Peter Barth

Executive Director

The Forge (Iron Yard HQ/Academy)
411 University Ridge, Suite 220
Greenville, SC 29601

Phone: (864) 214-5609

Web: www.theironyard.com

The Iron Yard is a steam engine of creative people. You'll find everyone from designers, hackers and teachers to makers, artists, and writers. We love building businesses and projects, and our fuel is the people who bring those things to life. Here 'accelerate' means so much more than trendy technology and giant buy-outs. We're interested in building strong, sustainable businesses that add value to customer's lives. Speaking the same language? We'd love for you to join us. Whether your goal is a Series A round, building a team and bootstrapping, or utilizing Kickstarter, we have a place for you.

The Iron Yard CoWork Spaces:

Spartanburg

Jeff Boeh, Campus Director
151 South Daniel Morgan Avenue
Spartanburg, SC 29306

Phone: (864) 214-5609

Email: Spartanburg@theironyard.com

Greenville

Roy Schmidt, Campus Director
101 North Main Street, Suite 400
Greenville, SC 29601

Phone: (864) 952-0099

Email: Greenville@theironyard.com

ThinkTEC

Jill Galmarini

Director

P.O. Box 975

4500 Leeds Avenue

N. Charleston, SC 29402

Phone: (843) 805-3015

Fax: (843) 723-4853

Email: jgalmarini@charlestonchamber.org

Web: <http://thinktec.com/>

ThinkTEC is a Charleston Metro Chamber of Commerce initiative that facilitates start-up companies, grow existing business and attract new business in the high-tech arenas. These efforts include industry-specific conferences, public policy and legislative initiatives, program development, and educational events. Entrepreneurial training programs are offered through NxLevel.

Tri-County Entrepreneur Development Corporation

Tri-County Entrepreneur Development Corporation
(TCEDC)

Dave Eldridge

Director

502 E. Main St.

Walhalla, SC 29691

Phone: (864) 638-4210

Email: Deldridge1940@charter.net

Web: www.oconeescedc.com

The TCEDC initiative seeks to stimulate economic development by working with entrepreneurs and/or small businesses in helping to grow their ideas in the Oconee area from concept to flourishing businesses. Assistance comes through mentoring services, providing incubator space and conducting training programs in partnership with Tri-County Technical College.

USC/Columbia Technology Incubator

Laura Corder

Director of Communications

1225 Laurel Street

Columbia, SC 29201

Phone: 803-545-4423

Fax: (803) 545-4881

Email: laura@usccolainc.org

Web: www.usccolainc.org

The USC-Columbia Technology Incubator is for entrepreneurs who have a technology-based product or service and who wish to have interaction with the university R&D enterprise. It is expected the entrepreneur will have technical education or business experience to exploit the technology, as well as have a documented business plan that includes market analysis, financial projections, and funding requirement. For such entrepreneurs, the USCCTI will provide a broad scope of services including cost-effective office/laboratory space and support, proto-type manufacturing facilities, product realization and development services and business consultation.

University of South Carolina Salkehatchie Leadership Institute (USCSLI)

James Everett

Business Consultant

Center for Business Development

P.O. Box 617

Allendale, SC 29810

Phone: (803) 584-3446 Ext. 269

Fax: (803) 584-5180

Email: jeverett@mailbox.sc.edu

South Carolina Just right.

Web: uscalkehatchie.sc.edu/leadership/index.html

The USCSLI seeks to stimulate economic development in Allendale, Bamberg, Barnwell, Colleton, and Hampton Counties of South Carolina. The Center provides small business training and technical assistance to current and prospective business owners.

The USC Upstate Business Incubator

Darrell Parker

Dean

George Dean Johnson, Jr. College of Business and Economics

University of South Carolina Upstate

Student entrepreneurs are encouraged to use the incubator while developing projects working under a faculty-directed study program. The USCUBI will provide services including cubicle space and support and development services.

160 East St. John Street
Spartanburg, SC 29306

Phone: (864) 503-5312

Fax: (864) 503-5583

Email: dparker@uscupstate.edu

The USC Upstate Business Incubator (USCUBI) is for

entrepreneurs who wish to have interaction with the George Dean Johnson, Jr. College of Business and Economics in Spartanburg. We seek entrepreneurs with business experience and documented business plans that will enable involvement with students. Potential student project assistance includes market analysis, financial projections, and funding requirements.

LICENSES, PERMITS & REGULATIONS

Various types of licenses, permits and registrations may be required in order to conduct business in South Carolina. Federal, state and local laws and ordinances establish guidelines such as occupational matters, business licensing, environmental permitting and tax withholdings.

BUSINESS LICENSE BASICS

South Carolina does not have a statewide business license requirement; therefore companies must apply for local business licenses. Most towns and municipalities require a business license. The following counties also require business licenses:

Beaufort County
Charleston County
Dorchester County
Horry County
Jasper County
Marion County
Richland County
Sumter County

To obtain a license in one of these counties, contact the local business license office or visit www.SCBOS.com for a complete listing of offices.

BUSINESS LICENSES & PERMITS

- ⇒ **Depending on the type of business, registration with the State of South Carolina** can be accomplished through the **Secretary of State's Office**, the **Department of Revenue** or through the **South Carolina Business One Stop**. www.SCBOS.com
- ⇒ **Federal Tax ID Number** which can be applied for at the **IRS Web site**. <http://www.irs.gov/Businesses/Small-Businesses-&-Self-Employed/Employer-ID-Numbers-EINs> or through links at www.SCBOS.com
- ⇒ **Local Business Licenses** are often necessary for businesses located within city or town limits. Check with the local municipality for business license requirements. **SCBOS** lists Web site connections for each county and municipality. www.SCBOS.com
- ⇒ **Occupational Permits & State Licensing** may be required. New business owners should check with the **South Carolina Department of License, Labor and Regulation** to determine if an occupational permit is required for their business. www.llr.state.sc.us
- ⇒ **The Department of Health & Environmental Control's (DHEC) Small Business Environmental Assistance Program (SBEAP)** team is available to answer questions on environmental permitting and compliance issues for small businesses. Their services are free and non-regulatory. www.SCDHEC.gov
- ⇒ **State Certifications for Women and Minorities** promote the growth and development of small and minority owned businesses in South Carolina. Visit their Web site to find about how to become certified. www.govoepp.state.sc.us/osmba

SMALL BUSINESS REGULATORY REVIEW COMMITTEE

The Small Business Regulatory Review Committee reviews new and existing state agency regulations that may adversely impact small businesses. The Committee, which is comprised of private-sector small business owners, was chartered to ensure that South Carolina's small business community has a voice and a level playing field on which to compete. Small businesses facing problems with a state agency regulation can call or write to the Committee at the Small Business Development office of the South Carolina Department of Commerce to explain their concerns.

Visit Small Business and Existing Industry at www.SCBizNetwork.com for more information.

LICENSES, PERMITS & REGULATIONS RESOURCES

Internal Revenue Service (IRS)

Nivia Hayes
Stakeholders Liaison, Small Business/Self Employed
1835 Assembly Street MDP-26
Columbia, SC 29201
Phone: (803) 312-7774
Fax: (877) 477-8412
Email: Nivia.hayes@irs.gov
Web: <http://www.irs.gov/Businesses/Small-Businesses-&Self-Employed>

Other helpful IRS resources:

- *Business and Specialty Helpline:* 1-800-829-4933
- *Electronic Federal Tax Payment System:* www.eftps.gov or 1-800-555-4477
- *Tax Forms and Publications:* www.irs.gov/formspubs or 1-800-829-3676

Small Business Regulatory Review Committee (SBRRC)

Dottie Landry
1201 Main Street, Suite 1600
Columbia, SC 29201
Phone: (803) 737-0651
Email: dlandry@SCcommerce.com
Web: www.SCcommerce.com

South Carolina Business One Stop (SCBOS)

SCBOS Helpline: (803) 898-5690
Email: scboshelp@scbos.com
Web: www.scbos.sc.gov
South Carolina Business One Stop or SCBOS is the official South Carolina business web portal. It enables anyone with an existing business or anyone starting a new business to file permits, licenses, registrations, or pay taxes. From the convenience of your computer at any time, 24 hours a day – 7 days a week, you can take care of your important state filings, and pay for multiple filings and/or taxes with one credit, debit, or EFW payment.

South Carolina Commission for Minority Affairs

Thomas Smith
Executive Director
6904 N Main Street, Suite 107
Columbia, SC 29203
Phone: (803) 333-9621
Fax: (803) 333-9627
Email: tsmith@cfms.sc.gov
Web: www.state.sc.us/cma/

South Carolina Department of Commerce

Ashely Teasdel
Manager of Small Business
1201 Main Street, Suite 1600
Columbia, SC 29201
Phone: (803) 737-0325
Fax: (803) 737-0538
Email: cbundy@SCcommerce.com

Web: www.SCcommerce.com

South Carolina Department of Consumer Affairs

Carrie Grube Lybarker
Administrator
2221 Devine Street, Suite 200
Columbia, SC 29205
Phone: (803) 734-4233
Fax: (803) 743-4060
Email: Clybarker@scconsumer.gov
Web: www.consumer.sc.gov

South Carolina Department of Health and Environmental Control (SC DHEC), Small Business Environmental Assistance Program (SBEAP)

Phyllis T. Copeland
Small Business Ombudsman
SCDHEC—Bureau of Air Quality
2600 Bull Street
Columbia, SC 29201-1708
Phone: (803) 898-0415/ (800) 819-9001
Fax: (803) 898-4487
Email: copelapt@dhec.sc.gov
Web: <http://www.scdhec.gov/environment/bag/sbeap/>

South Carolina Department of Labor, Licensing and Regulation

Richele Taylor
Director
Synergy Business Park
Kingstree Building
110 Centerview Drive
Columbia, SC 29210
Phone: (803) 896-4300
Web: www.llr.state.sc.us

South Carolina Department of Labor, Licensing and Regulation

Office of OSHA Voluntary Programs
Harvey Jessup
Program Manager
110 Centerview Drive
P.O. Box 11329
Columbia, SC 29211
Phone: (803) 896-7787
Fax: (803) 896-7750
Email: harvey.jessup@llr.sc.gov
Web: www.llr.state.sc.us/labor/scovp

South Carolina Department of Revenue

SC Department of Revenue
301 Gervais Street
Columbia, SC 29201
Phone: (803) 898-5000 (General Info)
(803) 898-5709 (Income Tax Helpline)
(803) 898-5788 (Sales Tax Helpline)
Web: www.sctax.org

South Carolina Department of Transportation (SCDOT), Disadvantaged Business Enterprise (DBE) Program

Colette M. Swann
Business Development Manager
955 Park Street Room 107
Columbia, SC 29202-0191
Phone: (803) 737-2029
Email: SwannCM@scdot.org
Web: http://www.scdot.org/doing/businessDevelop_SCUnified.aspx

South Carolina Department of Employment and Workplace

Cheryl M. Stanton
Executive Director
1550 Gadsden Street
P.O. Box 995
Columbia, SC 29202
Phone: (803) 737-2400
Email: cstanton@dew.sc.gov
Web: www.sces.org

South Carolina Film Commission, Production Guide

Tom Clark
Dan Rogers
1205 Pendleton Street, Suite 225
Edgar A. Brown Building
Columbia, SC 29201
Phone: (803) 737-0490
Email: tclark@scprt.com
Email: danrogers@scprt.com
Web: www.filmsc.com

South Carolina Office of Small and Minority Business Assistance (OSMBA)

Stanley Foreman
Director
1205 Pendleton Street, Suite 474
Edgar A. Brown Building
Columbia, SC 29201
Phone: (803) 734-0507
Email: SForeman@oepp.sc.gov
Web: www.osmba.sc.gov

South Carolina Office of the Secretary of State

1205 Pendleton Street #525
Columbia, SC 29201
Phone: (803) 734-2345
Web: www.scsos.com

South Carolina Workers' Compensation Commission

Gary Cannon
Executive Director
P.O. Box 1715
Columbia, SC 29201
Phone: (803) 737-5744
Email: gcannon@wcc.sc.gov
Web: www.wcc.sc.gov

FINANCING YOUR SMALL BUSINESS

After outlining your business plan, the financial requirements of the business should become clear. This section will help you find the right financial resources.

ARE YOU READY FOR FINANCING?

- ◆ **Develop a Business Plan:** Create a written document describing your business, including type of business and legal form, annual sales, number of employees, length of time in business and the ownership structure.
- ◆ **Determine Financing Needs:** Identify all startup expenses, estimate the costs of your business for at least the first several months, and create a realistic startup budget and cash flow model.
- ◆ **Discuss Your Credit Score:** Creditors use your credit score to determine if you qualify for additional lending. Credit scores help predict who is most likely to repay debt and make payments on time.

TYPES OF FINANCING AVAILABLE

- ⇒ **Debt Financing** involves lenders such as banks, commercial finance companies and government-related lending. Depending on financial plans and goals, one of the following programs may suit your needs.
- ⇒ **The Small Business Administration (SBA)** is a group of independent agencies of the federal government created to aid, counsel, assist and protect the interests of small businesses. The SBA operates a loan guarantee program which can assist with up to \$2 million dollars in potential financing. www.sba.gov
- ⇒ **Community Express Loan Programs** help small businesses owned by minorities, women and veterans, or companies located in low-to-moderate income areas. www.superiorfg.com
- ⇒ **Council of Governments Loan Programs** partner with local counties, cities and towns to provide resources to foster economic development, usually in the form of a revolving loan program. www.state.sc.us/cogs
- ⇒ **The SC Capital Access Program (SC CAP)** is designed to provide financial institutions with a tool to assist with business loans in which public resources are used to generate financing. www.bdcofsc.org
- ⇒ **Equity Funding** requires selling an ownership interest in the business in exchange for capital. There are several options when considering who should invest in your company.
- ⇒ **Seed Capital Funds** may assist your financial goals through funding in the form of loans and equity. **SC Launch!** offers technology-based companies commercialization support and guidance, as well as up to \$200K in seed funding. www.SCLaunch.org
- ⇒ **Angel Networks** are a good place to begin your search for funding. They are member-driven organizations that work to help support high-growth economic development in the region.

FINANCING YOUR SMALL BUSINESS RESOURCES

COMMUNITY DEVELOPMENT CORPORATIONS

Appalachian Development Corporation

Brad Schneider
CEO, Executive Director & Sr. Vice President
3531 Pelham Road, Suite 100
Greenville, SC 29615

Phone: (864) 382-2358

Email: Schneider@adcloans.com

Web: www.adcloans.com

The ADC is organized for the primary purpose of furthering the economic development in the Counties that the Appalachian Development Corporation serves. The Appalachian Development Corporation provides business lending programs through the US Small Business Administration, US Department of Agriculture, and the Appalachian Regional Commission. The Appalachian Development Corporation has been providing business loans since 1982.

Catawba Regional Development Corporation (CRDC)

Randy Pellisero
Senior Lending Officer
215 Hampton Street, Suite 200
P.O. Box 450
Rock Hill, SC 29731

Phone: (803) 327-9041

Fax: (803) 327-1912

Email: rpellisero@catawbacog.org

Web: <http://catawbacog.org/economic-development-lending/small-business-loans/>

CRDC is a 'gap' economic development lender, partnering with local banks, federal and state funders such as the Small Business Administration, the US Department of Agriculture, and the SC Department of Health and Environmental Control. Catawba Regional has worked with local businesses and governments to provide debt capital for business start-up, expansion, and brownfields cleanup. CRDC's work has resulted in multiple benefits: over \$50 million of loans have been made throughout state, leveraging \$120 million of private capital and creating over 2,000 South Carolina jobs. CRDC is a certified statewide SBA 504 lender, making fixed-asset loans of up to \$5.5 million. CRDC also provides small business loans (up to \$300,000) through its Revolving Loan Fund in the following SC counties: Chester, Lancaster, Union, York, Beaufort, Jasper, Colleton, Kershaw, Lee, Sumter, Clarendon, Hampton, Allendale, Aiken, Orangeburg, Bamberg, Barnwell and Calhoun.

Charleston LDC

Sharon Brennan
Executive Director
75 Calhoun Street, 3rd Floor
Charleston, SC 29401

Phone: (843) 724-3796

Email: Sharon@charlestonldc.com

Web: www.charlestonldc.com

CommunityWorks Carolina

Archie Johnson,
Small Business Lender
107 W. Antrim Drive
Greenville, SC 29607

Phone: (864) 235-6331 (ext. 506)

Email: ajohnson@cwcarolina.org

Website: <http://communityworkscarolina.org/support-our-small-businesses/>

CommunityWorks provides financing and specialized training for small startup or existing businesses in the Upstate of South Carolina. Through the Micro-Loan Program eligible business owners can qualify for a loan up to \$15,000 and receive one on one business coaching to help them grow and sustain their business. If you are interested in applying for the program, please read the additional program requirements listed in the MicroLoan Fact Sheet on the CommunityWorks website, and then complete the Initial Contact Form also located on the CommunityWorks website.

South Carolina Community Loan Fund

Michelle Mapp
Executive Director
1535 Hobby Street, Suite 209
North Charleston, SC 29405

Phone: (843) 973-7285

Fax: (843) 973-3598

Email: michelle@sccommunityloanfund.org

Website: <http://sccommunityloanfund.org>

Lowcountry Housing Trust (LHT) is a regional affordable housing and community development financier that works with local governments, developers, community leaders, non-profits, and businesses to build strong, healthy communities. Since inception in 2004, LHT has infused more than \$13 million in community development financing into the community, resulting in the development of over 850 affordable housing units for Lowcountry families. Recognizing that viable, sustainable communities include more than affordable housing, LHT recently expanded its mission to support the fundamental needs of underserved communities. While affordable housing will remain a priority, LHT now finances community facilities, community businesses, and healthy food retail outlets.

Santee-Lynches Regional Development Corporation, Revolving Loan Fund (RLF)

Kathy Powell
Deputy and Finance Director
36 W Liberty Street
P.O. Drawer 1837

Sumter, SC 29151-1837

Phone: (803) 775-7381

Fax: (803) 773-9903

Email: kpowell@slcog.org

Web: www.santeelynchescog.org

The corporation's RLF funds are administered by Catawba Regional Development Corporation (CRDC).

The RLF funds are a source of capital for assisting startup and growing businesses. It is used primarily as gap financing to help leverage private sector loans and investments to fulfill an applicants' total capital needs companies to promote the economic development goals of the state.

The Support Center

Ron Fisher
Business Development Specialist
2848-B Queen City Drive
Charlotte, NC 28208

Phone: 704-526-0468

Email: rfisher@thesupportcenter-nc.org

Web: www.thesupportcenter-nc.org

The Support Center is a statewide nonprofit and Community Development Financial Institution (CDFI) that provides small business loans and financial training to start-ups and existing businesses and lending services to community-based organizations.

COUNCILS OF GOVERNMENT

South Carolina's Councils of Governments

(COG) efforts include focusing on regional planning, keeping track of all types of statistical information, obtaining and administering grants, and supporting regional economic development.

Berkeley-Charleston-Dorchester (BCD) Council of Governments, Revolving Loan Fund (RLF)

(Serving Berkeley, Charleston and Dorchester Counties)

Jacquelyn Dickerson Ideozu
Community/Economic Development Specialist
1362 McMillan Avenue, Suite 100
N. Charleston, SC 29405

Phone: (843) 529-0400

Fax: (843) 529-0305

Email: jacquelynd@bcdcog.com

Web: www.bcdcog.com

**Lower Savannah Council of Governments,
Economic Development, Revolving Loan Fund**
Connie Shade
Executive Director
P.O. Box 850
Aiken, SC 29802
Phone: (803) 649-7981
Fax: (803) 649-2248
Email: fproveaux@lscog.org
Web: www.lscog.org

**Pee Dee Regional Council of Governments,
Revolving Loan Fund**
Glenn C. Lane
Public Administration Specialist and RLF Loan
Officer
P.O. Box 5719
Florence, SC 29502
Phone: (843) 669-3138
Fax: (843) 669-0511
Web: www.peedeecog.org/service.html

**Upper Savannah Council of Governments,
Revolving Loan Fund**
Sam Leaman
Assistant Director
430 Helix Road
Greenwood, SC 29646
Phone: (864) 941-8056 / (800) 922-7729
Fax: (864) 941-8090
Email: sleaman@uppersavannah.com
Web: www.uppersavannah.com

**Waccamaw Regional Council of
Governments, Revolving Loan Fund**
Sarah Penick Smith
Executive Director
1230 Highmarket Street
Georgetown, SC 29440
Phone: (843) 436-6135
Email: ssmith@wrcog.org
Web: www.wrcog.org

EQUITY FINANCING

**Angel Partners
(CHAP)**
Andrea Marshall
Executive
Administrator
The Tate Center for Entrepreneurship
College of Charleston
5 Liberty Street
Charleston, SC 29424
Phone: (843) 881-5623
Email: andrea@charlestonangels.com
Web: www.chapsc.com
CHAP is an organization composed of Charleston
business professionals who screen and evaluate
qualified startups looking for seed capital to
support economic growth of the region.

Electric City Angels
Craig Kinley

Phone: (616) 308-9741
Email: kinley@wiprowess.com
Web:
www.scangelnetwork.com/andersonangels/

Capital Angels
Charlie Banks
Managing Director
Columbia, SC
Phone: (803) 414-6702
Email: Charlie@capitalangels.sc
Web: www.capitalangels.sc

Spartanburg Angels
Paul Clark
Director
Spartanburg, SC
Phone: (864) 908-0086
Email: Paul@SCangelnetwork.com
Web: www.scangelnetwork.com

InvestSC, S.C. Venture Capital Program
Harry Huntley
1201 Main Street, Suite 1600
Columbia, SC 29201
Phone: (803) 737-0627
Fax: (803) 737-0628
Email: hhuntley@investsc.org
InvestSC was formed for the purpose of assisting
the Venture Capital Authority in meeting the
goals and objectives of the program. It consists
of four capital funds chosen to invest in South
Carolina-based

Johnson Magrath & Partners, LLP
Matt Johnson
Managing Partner
164 Market Street, #281
Charleston, SC 29401
Email: info@johnsonmagrath.com
Johnson Magrath & Partners, LLP is a private
investment group founded in 2006 and managed
by partners in Charleston. Johnson Magrath
invests in select public companies and in small,
private companies with tremendous growth
potential.

SCLaunch
Greg
Hillman
Director
1000 Catawba Street
Columbia, SC 29201
Phone: (843) 760-3280
Email: Greg.Hillman@SCRA.org
Julia Linton
Program Administrator
Phone: (843) 760-5893
Email: Julia.Linton@scra.org
Web: www.sclaunch.org
SCLaunch! accelerates entrepreneurial growth for
advanced technology startups by providing
seed- funding of up to \$200,000 in loans or
investments, ongoing mentoring and business
counseling, and access to Resource Network
Services.

Upstate Carolina Angel Network
Matt Dunbar
Managing Director
411 University Ridge, Suite 211
Greenville, SC 29601
Email: matt@upstateangels.org
Web: www.upstateangels.com
The Upstate Carolina Angel Network, LLC (UCAN)
is a group of accredited investors located in
Upstate South Carolina who invest in and support
start-up and early-stage, high-growth businesses
in the Southeastern United States. Our members
possess a broad array of business experiences and
skills they bring to bear in helping to screen and
evaluate potential portfolio companies. They
also serve as a valuable resource for guidance and
advice to entrepreneurs and their businesses
once an investment is made. Since its inception
in 2008, UCAN has invested \$5.6 million in 22
companies.

OTHER GOVERNMENT FINANCING (LOANS)

**Business Development Corporation (BDC) of
South
Carolina**
J Connally Bradley
Senior Vice
President
P.O. Box 21823
Columbia, SC 29221
Phone: (803) 744-0308
Fax: (803) 744-0608
Email: cbradley@BDCofSC.org
Web: www.BDCofSC.org
BDC is a non-bank commercial lending company
specializing in the SBA 7(a) loan guaranty
program.

**City of Columbia
Office of Business Opportunities**
Ms. Tina Herbert
Director
1225 Lady Street, 1st Floor
Columbia, SC 29201
Phone: (803) 545-3326
Fax: (803) 255-8912
Email: ttherbert@columbiasc.net
Web: <http://www.columbiasc.net/obo>

Charleston Local Development Corporation
Sharon A. Brennan
Executive Director
2 George Street, Suite 3600
Charleston, SC 29401
Phone: (843) 973-7298
Fax: (843) 724 7354
Email: sharon@charlestonldc.org
Web: www.charlestonldc.org
The LDC is an alternative lender that fosters
economic development by promoting and

assisting in the creation, growth and development of small business concerns through its technical and financial assistance programs. Its service area encompasses Charleston, Berkeley, Dorchester, and Colleton counties.

South Carolina Jobs-Economic Development Authority (JEDA)

Harry Huntley
Executive Director
1201 Main Street, Suite 1745
Columbia, SC 29201
Phone: (803) 737-0627
Fax: (803) 737-0628

Email: generalinfo@scjeda.com
Web: www.scjeda.com

JEDA's mission is to promote the business and economic welfare of South Carolina by assisting in the financing of public and private projects throughout the state. JEDA serves as a statewide conduit issuer of special obligation revenue bonds and acts on behalf of the borrower to access financial markets and capital.

S.C. Capital Access Program (SC CAP)

Edwin O. Lesley
President and Treasurer
Business Development Corporation of SC
111 Executive Center Drive
Enoree Building, Suite 225
Columbia, SC 29210

Phone: (803) 744-0312, Ext. 119
Fax: (803) 744-0612

Email: elesley@bdcofsc.org
Web: www.businessdevelopment.org/sccap.php

SC CAP is used to promote economic development and job creation through small business in South Carolina by providing financial institutions with a flexible non-bureaucratic resource.

U.S. Department of Agriculture (USDA) Business and Industry (B&I) Guaranteed Loan Program

Shannon R. Legree
Business & Cooperative Programs Specialist
1835 Assembly Street, Suite 1007
Columbia, SC 29201

Phone: (803) 253-3510
Fax: (855) 565-9482
Email: shannon.legree@sc.usda.gov
Web: www.usda.gov

The USDA B&I Guaranteed Loan Program helps to create jobs and stimulates rural economic by providing financial banking for rural businesses. The program provides up to 80 percent of a loan made by a commercial lender.

U.S. Small Business Administration (SBA) Loan Programs

Lois Johnson
Lender Relations Officer
South Carolina Office
1835 Assembly Street, Room 1425
Columbia, SC 29201

Phone: (803) 253-3360
Fax: (803) 765-5962
Email:

mae.johnson@sba.gov
Web: www.sba.gov/sc/

SBA's loan programs provide long-and short-term loans for small businesses that might not qualify through normal lending channels.

1523 Huger Street, Suite A
Columbia, SC 29201

Phone: (803) 461-3807
Web: www.bcilending.com

BCI provides financial assistance for the expansion and purchase of fixed assets (such as real estate or equipment), business acquisitions, replenishing working capital, and debt restructuring for the owner managed businesses throughout the Southeast.

Certified Development Corporation (CDC) of South Carolina

Edwin O. Lesley
Executive Vice President
P.O. Box 21823
Columbia, SC 29221

Phone: (803) 798-4064
Email: elesley@bdcofsc.org
Web: www.bdcofsc.org

CDC is a non-profit statewide certified development company that can arrange 100% government-guaranteed debenture financing under the SBA 504 lending program, helping promote economic development and create jobs in South Carolina.

Provident Business Financial Services

Keith Black
President & CEO
3937 Sunset Boulevard, Suite D
W. Columbia, SC 29169

Phone: (803) 791-0071
Fax: (803) 233-7589

Email: kblack@providentbfs.com
Web: www.providentbfs.com

Provident provides fixed asset financing for land, building and equipment throughout SC to small business. Our fixed rate, 20 year loans can accommodate projects between \$300K to \$20 million.

NON-PROFIT LENDING INSTITUTIONS

(See also: Community Development Corporations and Councils of Government.)

Business Carolina, Inc. (BCI)

Mike Sandusky
Regional Executive SBA Officer – Specialty Financing

MARKETING AND GROWING YOUR BUSINESS RESOURCES

In today's competitive marketplace, success is dependent upon clear and consistent marketing plans that make a business' products and/or services stand out from the competition. This section highlights public sector marketing resources available throughout the state.

CREATING A MARKETING PLAN

- ◆ Make a list of your businesses goals, strengths and weaknesses.
- ◆ Analyze potential customer base for particular products.
- ◆ Consider product advantages and how they will be leveraged.
- ◆ Determine a pricing strategy for services and products.
- ◆ Create promotional programs, media outreach and advertising to reach preferred customer base.
- ◆ Evaluate short and long-term goals to ensure the best results.

HOW TO MARKET YOUR BUSINESS

- ⇒ **Market your business** through print, Web and radio media if possible. This can be done through purchasing advertising or via strategic public relations. Convince the customer why your company and your services would be their optimal choice. If your budget allows, utilize the services of a marketing firm to get your plan started.
- ⇒ **Target customers** that are most likely to benefit from your services and will provide you with the most sales.
- ⇒ **Understand market size and trends** that will affect your customer base.
- ⇒ **Know your competition** by realistically assessing and comparing your strength and weaknesses. Compare products, services and performance.

STATE AND FEDERAL CONTRACTING

- ⇒ Materials Management Office (MMO)
- ⇒ Procurement Technical Assistance Centers (PTAC)
- ⇒ The FedBizOpps for Federal Business Opportunities
- ⇒ The Carolinas' Minority Supplier Development Council
- ⇒ The Minority Business Enterprise Center of South Carolina

GROW YOUR BUSINESS THROUGH THE BUYSO PROGRAM

BuySO is a product, material and service locator program designed to help new and existing South Carolina companies connect with South Carolina vendors and suppliers. The program utilizes resources from the South Carolina Department of Commerce, the South Carolina Technical College System, economic development allies, and national databases to match a company's needs with in-state resources.

BuySO relies on extensive knowledge of the state's existing supply chains, and works in concert with numerous economic development allies, which receive in-state supplier inquiries, to best serve a company's needs. To learn how **BuySO** can help your business grow, visit www.SCBizNetwork.com.

BuySC Program

Tessa Monahan
Existing Business Coordinator
120 Main Street, Suite 1600
Columbia, SC 29201
Phone: (803) 737-1336
Email: BuySC@SCcommerce.com,
tmonahan@sccommerc.com
Web: www.SCBizNetwork.com

Clemson Institute for Economic and Community Development (CIECD)

Paul "Mac" Horton, Ph.D.
Director of CIECD and Sandhill Research and Education Center
900 Clemson Road
Columbia, SC 29229
Phone: (803) 788-5700 (ext. 506)
Email: mhorton@clemson.edu
Web: www.clemson.edu/public/ciecd
CIECD offers Small Business and Marketing Plan classes from various curriculums including FastTrac GrowthVenture, FastTrac Techventure and eCommerceSC.

ECI-Find New Markets

Fred Monk
President
P.O. Box 12186
Columbia, SC 29211
Phone: (803) 255-2623
Phone: (803) 777-1177
Email: fmonk@findnewmarkets.com
Web: www.findnewmarkets.com

Procurement Technical Assistance Center

Scott Bellows
SC PTAC Program Manager
1225 Laurel Street
Columbia, SC 29201
Phone: (803) 777-7877
Email: shbellows@sc.edu
Web: <http://www.scsbdc.com/ptac.php>

South Carolina Women's Business Center

Amy Brennan
Executive Director
129 Cannon Street
Charleston, SC 29403
Phone: (843) 763-7333 (ext. 202)
Web: www.scwbc.net

SCWBC – Columbia

Courtney Young
Columbia Business Counselor
Phone: (803) 216-5605
Email: Courtney@scwbc.net

SCWBC – Greenville

Marnie Schwarz-Hanley
Upstate Business Coordinator
Phone: (864) 906-7660
Email: marnie@scwbc.net

South Carolina Budget and Control Board Division of Procurement Services

1201 Main Street, Suite 600
Columbia, SC 29201
Phone: (803)-737-0600
Fax: (803)-737-0639
Web: www.procurement.sc.gov/PS/PS-index.phtml
State Procurement Office (SPO)
Kimber Craig, Director of Procurement
Phone: (803) 737-2527
Email: kcraig@mimo.sc.gov
Information Technology Management Office (ITMO)
Mike Spicer, Chief Procurement Office
Phone: (803) 896-5225
Email: mspicer@itmo.sc.gov
Office of the State Engineer (OSE)
John St. C. White, PE
Email: jwhite@mimo.sc.gov

STATE CONTRACTING RESOURCES

State Engineer's Office

John St. C. White, PE
State Engineer and CPO of Construction
1201 Main Street, Suite 600
Columbia, SC 29201
Phone: (803) 737-0768
Email: JWhite@mimo.sc.gov

INTERNATIONAL TRADE RESOURCES

City of Columbia

Office of Economic Development
Ryan Coleman
Director
1201 Main Street, Suite 250
Columbia, SC 29201
Phone: (803) 734-2700
Email: rtcoleman@columbiasc.net
Web: <http://www.columbiasc.net/economic-development>

SBA Export Trade Finance Officer

Dan Holt
521 E Morehead Street, Suite 435
Charlotte, NC 28202
Phone: (704) 333-4886
Fax: (704) 332-2681
Email: dan.holt@trade.gov

South Carolina Department of Commerce

Clarke Thompson
International Trade Director
1201 Main Street, Suite 1600
Columbia SC 29201

Phone: (803) 737-0400
Fax: (803) 737-0538
Email: cthompson@SCcommerce.com
Web: www.SCcommerce.com

Minority Business Development Agency

Anthony Washington
Senior Business Development Consultant
1515 Richland Street, Suite C
Columbia, SC 29201
Phone: (803) 743-1154
Fax: (803) 743-1162
Email: busdev@columbiambdcenter.com
Web: <http://columbiambdcenter.com/>

Carolinas-Virginia Minority Supplier Development Councils, Inc. (CVMSDC)

Eric Watson
President & CEO
9115 Harris Corners Parkway, Suite 440
Charlotte, NC 28269
Phone: (704) 549-1000 (ext. 222)
Fax: (704) 549-1616
Email: eric.watson@cvmsdc.org
Web: <http://www.cvmsdc.org/>

U.S. Department of Commerce, U.S. Commercial Service, U.S. Export Assistance Centers (USEAC)

Web: www.buyusa.gov/southcarolina
Midlands Office
Dorette Coetsee
Director
US Commercial Service-South Carolina
USC Moore School
1014 Greene Street, Suite 2061
Columbia, SC 29208
Mobile: (803) 397-4590
Phone: (803) 777-2571
Fax: (803) 777-2615
Email: Dorette.Coetsee@trade.gov
Charleston Export Assistance Center
Phil Minard
International Trade Specialist
Charleston US Export Assistance Center
1362 McMillan Avenue, Suite 100
N. Charleston, SC 29405
Phone: (843) 746-3404
Fax: (843) 529-0305
Email: Phil.Minard@trade.gov
Website: www.export.gov/southcarolina
Greenville Office
Denis Cszmadia, Manager
Greenville US Export Assistance Center
Buck Mickle Center at Greenville Technical College
216 Pleasantburg Drive
Greenville, SC 29607
Phone: (864) 250-8429
Fax: (864) 250-6729
Email: denis.cszmadia@trade.gov
Web: <http://export.gov>

WORKFORCE DEVELOPMENT

The South Carolina Department of Commerce is committed to ensuring that South Carolinians have the education and training necessary to fill the most in-demand jobs. This section provides valuable insight into workforce resources offered in the state of South Carolina.

THE WORKFORCE SYSTEM CAN ASSIST WITH:

- ◆ Finding qualified employees
- ◆ Employee retention
- ◆ Training programs through the Technical/Community Colleges
- ◆ Apprenticeships through the Apprenticeship Carolina Program

Regional Workforce Advisors:

The South Carolina Department of Commerce is proud to introduce our newest addition to workforce development. Our 12 Regional Workforce Advisors bring together those who educate our students and those in the business community who rely on a talented labor pool in efforts to strengthen South Carolina's workforce.

readySC™

The readySC™ program, offered through the South Carolina Technical College System, can coordinate training needs at no cost for eligible new or expanding companies throughout the state. The program works with the state's 16 technical colleges to develop training curriculum tailored to meet a company's workforce requirements. More than a quarter million workers have been trained since the program's inception. www.readysc.org

Apprenticeship Carolina Program

Apprenticeship Carolina's primary mission is to ensure that all employers in South Carolina have access to the information and technical assistance they need to create their own demand-driven registered apprenticeship programs by working with the 16 technical colleges across the state.

www.sctechsystem.edu/ApprenticeshipCarolina

Enterprise Zone Retraining Credit Program

Manufacturing companies located in South Carolina may have the opportunity to utilize the Job Retraining Tax Credit (E-Zone) program in order to be reimbursed for certain training and education provided to employees. Subsequent to approval by the State Board for Technical and Comprehensive Education, companies may claim a credit of \$1,000 per employee credit against withholding taxes.

<http://www.sctechsystem.edu/business-and-industry/e-zone-program.html>

Incumbent Worker Training

Funds may be available to train current employees to meet changing skill requirements due to new technology, restructuring, new product lines and many other factors. An employer match is required. Funding priority is given to training that will lead to significant upgrades in employee skills or wages, or that will result in layoff aversion and better retention opportunities. Funding for this program is allocated annually.

On-the-Job Training

On-the-Job training provides wage/salary reimbursement of up to 50-90 percent (depending on the size of the business) to compensate for costs associated with training new employees. The percentage and length of reimbursement varies by the size of a company, specific skills to be acquired for the job and local workforce area.

SC WorkReady Communities Initiative

The SC Work Ready Communities provides a verifiable pool of workplace skills and is a tool used to measure the quality and capability of a county's workforce. The basic infrastructure builds upon ACT WorkKeys®-a valid jobs skills assessment system-and the National Career Readiness Certificate (NCRC). The NCRC is certifies workplace competencies in Applied Math, Reading for Information and Locating Information.

www.scworkready.org

WORKFORCE DEVELOPMENT RESOURCES

University of South Carolina (USC), Daniel-Mickel Center for Executive Education

Angie Brown
1014 Greene Street
Columbia, SC 29208
Phone: (803) 777-5952
Email: angie.brown@moore.sc.edu

The South Carolina Manufacturing Extension Partnership (SCMEP)

Chuck Spangler,
Interim President
Manufacturing Education Facility:
37 Villa Road, Suite 500
Greenville, SC 29615
Phone: (864) 288-5687
Email: cspangler@scmep.org

South Carolina Vocational Rehabilitation Department

Stephen Marshall, Statewide Contact
1410 Boston Avenue
West Columbia, SC 29171
Phone: (803) 896-4250

LOCAL WORKFORCE INVESTMENT AREAS

Contact your local Workforce Investment Area to get started. For more information, visit www.scworks.com.

Berkeley-Charleston-Dorchester Council of Govern- ments

(Berkeley, Charleston, Dorchester Counties)
Jamie Wood
Workforce Director
1362 McMillan Avenue, Suite 100
N. Charleston, SC 29405
Phone: (843) 529-0400
Fax: (843) 529-0305
Email: jamie2@bcdog.com
Web: www.bcdog.com

Catawba Regional Council of Governments & Catawba Workforce Investment Board

(Chester, Lancaster, York Counties)
Nicole Lawing
Workforce Development Administrator
P.O. Box 450
Rock Hill, SC 29731
Phone: (803) 327-9041
Fax: (803) 327-1912
Email: nlawing@catawbacog.org
Web: www.catawbacog.org

Greenville County Workforce Development Board

Dean Jones
Workforce Development Administrator
225 S. Pleasantburg Dr., Suite
C11
Greenville, SC 29601-3665
Phone: (864) 467-3605
Fax: (864) 467-3603
Email: dejones@greenvillecounty.org
Web: www.greenvillewib.com

Lowcountry Council of Governments

(Beaufort, Colleton, Hampton, Jasper
Counties)
Hank Amundson
Workforce Development Administrator
P.O. Box 98
Yemassee, SC 29945
Phone: (843) 726-5536
Fax: (843) 726-5165
Email: hamundson@lowcountrycog.org
Web: www.lowcountryworkforce.org

Lower Savannah Council of Governments

(Aiken, Allendale, Bamberg, Barnwell,
Calhoun, Orangeburg Counties)
Andre Anderson
Workforce Development Administrator
P.O. Box 850
2748 Wagener Road
Aiken, SC 29802-0850
Phone: (803) 649-7981
Fax: (803) 649-2248
Email:
aanderson@lscog.org
Web: www.lswia.org

Midlands Workforce Development Board

(Fairfield, Lexington, Richland Counties)
Kevin Hill
Administrator
100 Executive Center Drive, Suite 218
Columbia, SC 29210
Phone: (803) 744-1670 (ext.
101)
Fax: (803) 744-1671
Email: khill@mwdb.org
Web: www.midlandsworkforce.org

Pee Dee Regional Council of Governments

(Chesterfield, Darlington, Dillon, Florence,
Marion, Marlboro)
Joette Dukes
Workforce Development Administrator
P.O. Box 5719

Florence, SC 29502
Phone: (843) 669-3138
Fax: (843) 679-3743
Email: j-dukes@sc.rr.com
Web: www.peedeewib.org

Santee Lynchess Regional Council of Governments

(Clarendon, Kershaw, Lee, Sumter
Counties)
Areatha Clark
Workforce Development Administrator
P.O. Box 1837
Sumter, SC 29151
Phone: (803) 775-7381
Fax: (803) 773-9903
Email: aclark@slog.org
Web: www.slworkforcedev.org

SC Works

Jeremy Catoe
Midlands Area Partner Liaison
700 Taylor Street
Columbia, SC 29201
Phone: (803) 978-0190

Upper Savannah Council of Governments

(Abbeville, Edgefield, Greenwood,
Laurens, McCormick, Newberry, Saluda, Lexington,
Newberry)
Sandra Johnson
Administrator
430 Helix Road
Greenwood, SC 29646
Phone: (864) 941-8055
Fax: (864) 941-8090
Email: sjohnson@uppersavannah.com
Web: www.us1stops.com

Upstate Workforce Investment Board

(Cherokee, Spartanburg, Union Counties)
Ann Fesperman Angermeier
Executive Director
145 N Church Street
Spartanburg, SC 29306
Phone: (864) 596-2028
Fax: (864) 596-2199
Email: angermeier@upstatewib.org
Web: www.upstatewib.org

Waccamaw Regional Council of Governments

Thomas Langley
Deputy Director
200 N Fraser Street
Georgetown, SC 29440
Phone: (843) 436-6128
Fax: (843) 520-0642
Email: tlangley@wrcog.org
Web: www.wrcog.org

WorkLink Workforce Investment Board (Anderson, Oconee, Pickens Counties)

Trent Acker
Executive Director
511 Westinghouse Road
Pendleton, SC 29670
Phone: (864) 646-1548
Fax: (864) 646-2814
Email: tacker@worklinkweb.com

**STATE BOARD FOR TECHNICAL & COMPREHENSIVE EDUCATION/
SOUTH CAROLINA TECHNICAL AND COMMUNITY COLLEGE SYSTEM**

readySC™
Division of Economic Development & Workforce Competitiveness
South Carolina Technical College System
Susan Pretulak
Vice President for Economic Development
111 Executive Center Drive
Columbia, SC 29210
Phone: (803) 896-5276
Email: pretulaks@sctechsystem.edu
Web: www.readysc.org

readySC Aiken Technical College, Denmark Technical College, & Technical College of the Lowcountry
Robert Crenshaw, Area Director
Phone: (803) 593-9954

readySC Central Carolina Technical College
Jim Shrift, Area Director
Phone: (803) 778-7860

readySC Florence-Darlington Technical College, Horry Georgetown Technical College, Williamsburg Technical College
Bob Jay, Senior Area Director
Phone: (854) 661-8040

readySC Greenville Technical College
Johanna Gunter, Area Director
Phone: (864) 250-8375

readySC Midlands Technical College & Orangeburg Calhoun Technical College
Kent Bedenbaugh, Area Director
Phone: (803) 896-5349

readySC Northeastern Technical College & York Technical College
Marianne Borders, Area Director
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readySC Piedmont Technical College
Susan Heath, Senior Area Director
Phone: (864) 941-8404

readySC Spartanburg Community College
LaTokia Trigg, Area Director

Phone: (864) 592-4158

readySC Tri-County Technical College
Bobby Brothers, Area Director
Phone: (864) 646-1442

readySC Trident Technical College
Terrance Rivers, Area Director
Phone: (843) 574-6928

Apprenticeship Carolina Division of Economic Development & Workforce Competitiveness
SC Technical College System
Brad Neese
Director
111 Executive Center Drive
Columbia, SC 29210
Phone: (803) 896-5736
Email: Neese@sctechsystem.edu
Web: www.apprenticeshipcarolina.com

SOUTH CAROLINA TECHNICAL COLLEGE SYSTEM

SC Technical College System
Dr. Jimmie Williamson
President
111 Executive Center Drive
Columbia, SC 29210
Phone: (803) 896-5280
Web: www.sctechsystem.edu

Aiken Technical College
Dr. Steven Simmons
Dean of Business, Computer Technology & Training
P.O. Drawer 696
Aiken, SC 29802-0696
Phone: (803) 508-7270
Fax: (803) 593-8051
Email: simmonss@atc.edu
Web: www.atc.edu

Central Carolina Technical College
Elizabeth Williams
Director, SC Environmental Training Center
506 N Guignard Drive
Sumter, SC 29150
Phone: (803) 778-7873
Fax: (803) 778-7848
Email: williamsel@cctech.edu
Web: www.cctech.edu

Denmark Technical College
Stephen Mason
Associate Vice President for Economic and Workforce Development
P.O. Box 327

Denmark, SC 29042
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E-mail: masons@denmarktech.edu
Web: www.denmarktech.edu

Florence-Darlington Technical College
Mark Roth
VP of Southeastern Institute of Manufacturing and Technology
P.O. Box 100549
Florence, SC 29502
Phone: (843) 413-2740
Email: mark.roth@SiMT.com
Web: www.simt.com

Greenville Technical College
Leslie Trant
Dean of Corporate & Economic Development
P.O. Box 5616
Greenville, SC 29607
Phone: (864) 250-8600
Fax: (864) 250-8477
Email: Leslie.Trant@gvltec.edu
Web: www.gvltec.edu

Horry-Georgetown Technical College
Gregory Mitchell
Vice President, Workforce Development & Continuing Education
P.O. Box 261966
Conway, SC 29528
Phone: (843) 477-2032
Fax: (843) 477-0775
Email: greg.mitchell@hgtc.edu
Web: www.hgtc.edu

Midlands Technical College
Dr. Barrie Kirk
Vice President, Corporate & Continuing Education & Economic Development
151 Powell Road
Columbia, SC 29203
Phone: (803) 691-3875
Fax: (803) 691-3918
Email: KirkB@midlandstech.edu
Web: www.midlandstech.edu

Northeastern Technical College
Sherrie Chapman
Dean of Continuing Education
1201 Chesterfield Hwy
Cheraw, SC 29520
Phone: (843) 921-6922
Fax: (843) 921-1479
Email: schapman@netc.edu
Web: www.netc.edu

Orangeburg-Calhoun Technical College
Sandra Moore
Career and Technical Education
3250 St. Matthews Road NE
Orangeburg, SC 29118

Phone: (803) 535-1237
Email: mooresj@OCTech.edu
Web: www.octech.edu

Piedmont Technical College
Rusty Denning
Associate Vice President of
Continuing Education & Economic
Development P.O. Drawer 1467
Greenwood, SC 29648
Phone: (864) 941-8417
Fax: (864) 941-8777
Email: denning.r@ptc.edu
Web: www.ptc.edu

Spartanburg Community College
Robert Leslie
Dean of Corporate & Community Education
P.O. Box 4386
Spartanburg, SC 29305
Phone: (864) 592-4910
Fax: (864) 592-4609
Email: leslier@sccsc.edu
Web: www.sccsc.edu

Technical College of the Lowcountry
Billie O'Neal
Continuing Education
921 S. Ribaut Road
Beaufort, SC 29901
Phone: 843-525-8269
Email: boneal@tcl.edu
Web: www.tcl.edu

Tri-County Technical College
Rick Cothran
Dean of Corporate & Community Learning
P.O. Box 587
Pendleton, SC 29670
Phone: (864) 646-1701
Fax: (864) 646-1897
Email: rcothran@tctc.edu
Web: www.tctc.edu/learn

Trident Technical College
Robert Walker
Vice President, Continuing Education
& Economic Development
P.O. Box 118067
Charleston, SC 29423-8067
Phone: (843) 574-6152
Email: Bob.Walker@tridenttech.edu
Web: www.tridenttech.edu

Williamsburg Technical College
James Myers
Director of Distance Education
601 Martin Luther King Jr. Avenue
Kingstree, SC 29556-4103
Phone: (843) 355-4182
Email: meversj@wiltech.edu
Web: www.wiltech.edu

York Technical College
Sonia Young
Program Manager of Corporate &
Continuing Education
452 S Anderson Road
Rock Hill, SC 29730
Phone: (803) 981-7372
Fax: (803) 981-7327
Email: syoung2@YorkTech.com
Web: www.yorktech.com

BUSINESS OPERATIONS

Many issues must be addressed when running a business – from insurance to process improvements, to taxes and supply chain relationships. Business operations are all activities associated with running a business that produce value for the business. Generating revenue efficiently and effectively is a vital part of owning and running a business – which makes it extremely important to consider all aspects of running a business when building a business plan.

THINGS TO CONSIDER:

- ◆ Insurance to protect businesses as well as employees.
- ◆ Business tax filings and Certified Public Accountants.
- ◆ Operating efficiently and staying profitable.
- ◆ Energy costs and how businesses can reduce them.
- ◆ Business continuity and disaster planning. How will the business recover?
- ◆ Can a recycling program help your business?

BUSINESS OPERATIONS RESOURCES

- ⇒ **Insurance:** Consider and research the different types of insurance related to running a business – Property & Casualty, Employee Health and Workers’ Compensation to name a few. The **South Carolina Insurance News Service** provides insurance related information from around the state and country for business owners. Learn more at www.scinsnews.com.
- ⇒ **Taxes:** It is important to develop a good working relationship with your accountant. Your accountant should be familiar with key tax dates and the necessary documentation. For more information, contact a local **IRS tax office**, the **South Carolina Department of Revenue** or the **South Carolina Business One Stop**. www.irs.gov, www.scbos.com
- ⇒ **Process Improvement/Operational Efficiency:** South Carolina’s Manufacturing Extension Partnership (MEP) and other industry related organizations are available to help with process improvement and operational efficiency. For more information about how MEP can help your business, visit www.scmep.org.

RECYCLING WORKS – BUSINESS RECYCLING OPPORTUNITIES IN SOUTH CAROLINA

Recycling can save your business money in avoided disposal costs – and may even produce revenue. Recycling also saves energy and natural resources. The **South Carolina Smart Business Recycling Program** provides free, confidential, non-regulatory technical assistance on recycling, waste reduction, beneficial reuse and other ways for businesses to conserve resources and improve their bottom line. The South Carolina Department of Commerce’s easy-to-use **Recycling Business Directory** provides convenient search features that allow users to find outlets for recycling commodities.

For more information on recycling, visit the recycling section of www.SCBizNetwork.com, or the South Carolina Smart Business Recycling Program at www.scdhec.gov/environment/lwm/recycle/index.htm.

Emergency Support Function

Business & Industry

State Warning Point

Chuck Bundy

Phone: (803) 737-0440

Email: cbundy@SCcommerce.com

GSA – Federal Acquisition Service

Janice Zeigler

Customer Service Director

Phone: (803) 310-0088

Email: jan.zeigler@gsa.gov

The Federal Acquisition Service (FAS) possesses unrivaled capability to deliver comprehensive products and services across government at the best value possible. FAS offers a continuum of innovative solutions and services in the areas of products and services, technology, motor vehicle management, transportation, travel and procurement and online acquisition tools.

GSA Technology Council

Phil Yanov

209 North Main Street, Suite 201

Greenville, SC 29601

Phone: (800) 688-2094

Email: phil.yanov@gsatc.org

Web: www.gsatc.org

Internal Revenue Service (IRS)

Nivia Hayes

Stakeholder Liaison, Small Business/Self-employed

SBSE Stakeholders Liaison

1835 Assembly Street, MDP-26

Columbia, SC 29201

Phone: (803) 312-7774

Fax: (877) 477-8412

Email: Nivia.hayes@irs.gov

Web: [http://www.irs.gov/Businesses/Small-](http://www.irs.gov/Businesses/Small-Businesses-&Self-Employed)

[Businesses-&Self-Employed](http://www.irs.gov/Businesses/Small-Businesses-&Self-Employed)

Other helpful IRS resources:

- *Business and Specialty Helpline:*

1 (800) 829-4933

- *Electronic Federal Tax Payment System:*

www.eftps.gov or 1 (800) 555-4477

- *Tax Forms and Publications:* www.irs.gov/formspubs

or 1 (800) 829-3676

- *SC Insurance News Service: 240 Stoneridge Drive, Suite 110, Columbia, SC 29210*

KFR Services

Kimberly Russo

Co-President

500 Oakbrook Lane

Summerville, SC 29485

Phone: (800) 433-6181

Email: krusso@telecomdb.com

This company provides specialized solutions for a diverse field of industries such as telecommunications, boating association management, and risk management.

Savannah River National Laboratory Tech Transfer Office

Dale Haas

Commercialization Program Manager

Savannah River National Laboratory

Aiken, SC 29808

Phone: (803) 725-4185

Email: dale.haas@srnl.doe.gov

Web:

www.srnl.doe.gov/tech_transfer/tech_transfer.htm

South Carolina Department of Health and Environment Control- Green Hospitality Program

Elizabeth Rosinski

Program Coordinator

2600 Bull Street-Bureau of Land and Waste

Management

Columbia, SC 29201

Phone: (803) 896-4238 or (800) 768-7348

Email: rosinsev@dhec.sc.gov

Web: https://www.scdhec.gov/environment/lwm/re-cycle/green_hospitality/

This program is a free, voluntary program designed to help South Carolina's hospitality industry reduce the environmental impact of its operations and incorporate environmental stewardship and sustainability in its business practices. It also promotes and recognizes hotels, restaurants and other hospitality facilities for their environmentally conscious practices.

South Carolina Department of Health and Environmental Control South Carolina Materials Exchange

Stacey Washington

Environmental Engineer

2600 Bull Street

Columbia, SC 29201

Phone: (803) 898-1329 or (800) 768-7348

Email: smartbiz@dhec.sc.gov

Web: <http://www.scdhec.gov/scme>

The Exchange is a free, web-based service that seeks to reduce waste by facilitating the exchange of reusable materials by businesses, non-profit institutions and government agencies.

South Carolina Department of Health and Environmental Control- Smart Business Recycling Program

Elizabeth Rosinski

Program Coordinator

2600 Bull Street-Bureau of Land and Waste

Management

Columbia, SC 29201

Phone: (803) 896-4238 or (800) 768-7348

Email: smartbiz@dhec.sc.gov

Web: http://www.scdhec.gov/environment/lwm/recycle/smart_business/

This program provides free, confidential, nonregulatory technical assistance on recycling, waste reduction, beneficial reuse and other ways for businesses to conserve resources and improve their bottom line.

South Carolina Department of Insurance

Ann Roberson

Public Information Director

1201 Main Street, Suite 1000

Columbia, SC 29201

Phone: (803) 737-6160

Fax: (803) 737-6205

Email: info@doi.sc.gov

Web: www.doi.sc.gov

South Carolina Insurance News Service

Russ Dubisky

Executive Director

240 Stoneridge Drive, Suite 110

Columbia, SC 29210

Phone: (803) 252-3455

Email: russd@scinsnews.com

Web: www.scinsnews.com

South Carolina Manufacturing Extension Partnership (SCMEP)

Chuck Spangler, Interim President

Headquarters:

1301 Gervais Street, Suite 910

Columbia, SC 29201

Phone: (803) 252-6796

Fax: (803) 254-8512

Manufacturing Education Facility:

37 Villa Road, Suite 500

Greenville, SC 29615

Phone: (864) 288-5687

Email: cspangler@scmep.org

Web: www.scmep.org

The SCMEP's mission is to partner with companies and agencies throughout the state to help to strategically improve their competitiveness, performance and profitability by driving growth and eliminating waste. With consultants located throughout the state and a manufacturing education facility in Greenville, the SCMEP works in all regions of the state and in all critical areas of business essential to improving manufacturing competitiveness.

University of South Carolina Office of Intellectual Property

Chad Hardaway

Associate Director of Licensing

901 Sumter Street, Byrnes Building Suite 512

Columbia, SC 29208

Phone: (803) 777-4031

Email: hardaway@sc.edu

Web: <http://ip.research.sc.edu/default.shtml>

RECYCLING RESOURCES

Asphalt Rubber Technology Service

David Wingard, Program Administrator
2002 Hugo Drive
Clemson University
Clemson, SC 29634
Phone: (864) 656-6799
Email: arts@ces.clemson.edu
Web: www.Ces.clemson.edu/arts

The program promotes, designs, and tests the use of recycled scrap tires in rubberized asphalt and other civil infrastructure applications.

Carolina Recycling Association

Jenn Cooper
Office Manager P.O. Box 1296
Greenville, SC 29602
Phone: (877) 972-0007
Email: staff@cra-recycle.org
Web: <http://cra-recycle.org>

This association provides education, marketing, and resource tools for the recycling industry.

Charleston Green Business Challenge

Carolee Williams
Project Manager City of Charleston
2 George Street, Third Floor
Charleston, SC 29401
Phone: (843) 724-3776
Email: williamsc@charleston-sc.gov
Web: www.charlestongbc.com

The goals of Charleston's voluntary Green Business Challenge (GBC) are to improve the performance of commercial and institutional buildings and their operations through reducing energy and water consumption, and waste reduction. Businesses in the Charleston metro area sign up for annually to be a participant in the GBC.

City of Columbia Climate Protection Action Campaign

Mary Pat Baldauf
Sustainability Facilitator
Public Works Division
2910 Colonial Drive
Columbia, SC 29203
Phone: (803) 545-2722
Email: mpbaldauf@columbiasc.net
Web: www.columbiasc.net/cpac

This initiative identifies measures that can be taken to reduce greenhouse gases and promote sustainability.

E⁴ Carolinas

David A. Doctor
President & CEO
UNC at Charlotte
EPIC 1237
Charlotte, NC 28223
Phone: (704) 835-0004
Email: E4C@E4Carolinas.org

Website: <http://e4carolinas.org/>

E4 Carolinas is a two-state industry group that promotes economic growth, employment, productivity, and prosperity by cultivating a collaborative energy cluster in the Carolinas region. The trade association builds teamwork in policy, workforce development, business development and technology development. E4 Carolinas is an "all of the above" energy organization, working to increase a diverse portfolio of energy in the Carolinas. (E4 = Energy, Economy, Environment, Efficiency)

Energy Star

Phone: (888) 782-7937
Web: www.energystar.gov

This program provides information on energy efficient products and practices.

Habitat for Humanity ReStores

Web: www.habitat.org/env/restores.aspx

ReStores sell quality, used and surplus building materials at a fraction of normal prices.

Keep America Beautiful

Phone: (203) 659-3000
Fax: (203) 659-3001
Email: info@kab.org
Web: www.kab.com

This organization forms public-private partnerships and programs that encourage individuals to take greater responsibility for improving their community's environment.

Keep the Midlands Beautiful

Jacqueline Buck
Executive Director
1307 Augusta Road
West Columbia, SC 29169
Phone: (803) 733-1139
Email: info@Keepthemidlandsbeautiful.com
Web: www.Keepthemidlandsbeautiful.org/index.asp
This organization promotes litter prevention, recycling and beautification.

Palmetto Pride

Linda Shadel
Director of Operations
P.O. Box 50217
Columbia, SC 29250
Phone: (803) 758-6034
Toll-free: (877) 752-7733
Email: info@palmettopride.org
Web: www.palmettopride.org

This organization encourages individuals to take greater responsibility for enhancing their communities.

Recycling Market Development Advisory Council (RMDAC)

Chantal Fryer

Business Specialist
1201 Main Street, Suite 1600
Columbia, SC 29201
Phone: (803) 737-0477
Email: cfrver@sccommerce.com
Web: www.SCcommerce.com

This 14 member, Governor-appointed council tracks the success and growth of the state's recycling industry and makes policy and program recommendations to the Governor and General Assembly.

South Carolina Environmentally Preferred Purchasing Policy

Web: www.mmo.sc.gov/webfiles/MMO_POL_GD/2009-1.pdf

This initiative promotes and advances green purchasing among state government agencies. It also provides a guide for recycled products.

Solid Waste Association of North America- South Carolina Chapter

Ed Marr, President
1600 West Washington Street
Greenville, SC 29602
Phone: (864) 232-6721
Email: emarr@ggsc.gov
Web: www.scswana.org

This organization helps to advance the practice of environmentally and economically sound management of municipal solid waste in North America.

Southeast Recycling Development Council

Will Sagar
Executive Director
102 College Station, Suite 3
Brevard, NC 28712
(828) 507-0123
Email: will.sagar@serdc.org
Web: www.serdc.org

This council's mission is to unite industry, government and non-government organizations to promote sustainable recycling in the Southeast.

South Carolina Biomass Council

John Boyd
Chair
PO Box 402
Columbia, SC 29201
Phone: (803) 540-7731
Email: jboyd@hsblawfirm.com
Web: www.scbiomass.org

This council serves as a resource for the public and decision-makers about the environmental and economic benefits of biomass energy.

South Carolina Business One Stop (SCBOS)

Helpline: (803) 898-5690
Email: scboshelp@scbos.com
Web: www.scbos.com

The official South Carolina business Web portal. It enables anyone with an existing business or anyone starting a new business to file permits, licenses, registrations, or pay taxes. From the convenience of

your computer anytime, 24 hours a day- 7 days a week, you can take care of your important state filings, and pay for multiple filings and/or taxes with one credit, debit, or EFW payment.

South Carolina Department of Commerce Recycling Market Development (RMD) Program

Chantal Fryer, Manager
1201 Main Street, Suite 1600
Columbia, SC 29201
Phone: (803) 737- 0477
Or (803) 737-0449

Email: CFryer@SCcommerce.com
Web: www.recyclinginsc.com

This program helps foster a thriving recycling economy in the state and promotes sustainable business practices for business, industry, government and other organizations. RMD helps to connect markets for recyclable materials.

South Carolina Department of Health and Environmental Control- Office of Solid Waste Reduction and Recycling

Richard Chesley, Section Manager- Education, Technical Assistance and Reporting Section
Jana White, Section Manager- Solid Waste Planning and Grants Section
2600 Bull Street
Columbia, SC 29201
Phone: (803) 898-1327
Email: cheslerl@dhec.sc.gov
Phone: (803) 898-1346
Email: whitejm@dhec.sc.gov
Web: www.scdhec.gov/recycle

South Carolina Department of Health and Environmental Control- Smart Business Recycling Program

Stacey Washington
Environmental Engineer
2600 Bull Street
Columbia, SC 29201
Phone: (803) 898-1329 or (800) 768-7348
Email: stacey.washington@dhec.sc.gov
Web: www.scdhec.gov/smartbusiness

This program provides free, confidential, nonregulatory, technical assistance on recycling, waste reduction, beneficial reuse and other ways for businesses to conserve resources and improve their bottom line.

Environment Control – Green Hospitality Program

Anne McGovern
Program Coordinator
2600 Bull Street
Columbia, SC 29201
Phone: (803) 898-0998 or (800) 768-7348
Email: mcgovear@dhec.sc.gov
Web: www.scdhec.gov/greenhospitality

This program is a free, voluntary program designed to help South Carolina's hospitality industry reduce the environmental impact of its operations and incorporate environmental stewardship and sustainability in its business practices. It also promotes and recognizes hotels, restaurants and other hospitality

facilities for their environmentally conscious practices.

South Carolina Department of Health and Environmental Control South Carolina Materials Exchange

Stacey Washington
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2600 Bull Street
Columbia, SC 29201
Phone: (803) 898-1329 or (800) 768-7348
Email: smartbiz@dhec.sc.gov
Web: <http://www.scdhec.gov/scme>

The Exchange is a free, Web-based service that seeks to reduce waste by facilitating the exchange of reusable materials by businesses, non-profit institutions and government agencies.

South Carolina Department of Health and Environmental Control- Green Resources Index

Web: https://www.scdhec.gov/environment/lwm/re-cycle/smart_business/green_resource_index.htm
This Index is designed to help business, industry, local government and others locate recyclers and users of by-products, equipment to help minimize waste, service providers to help you become environmentally friendly, and substitutes for hazardous materials.

South Carolina Department of Health and Environmental Control- Small Business Environmental Assistance Program

Phyllis Copeland
Ombudsman
2600 Bull Street
Columbia, SC 29201
Phone: (803) 898-0415
Email: copelapt@dhec.sc.gov
Web: www.scdhec.gov/environment/bag/sbeap
This program provides free non-regulatory environmental permitting, compliance, education, outreach and advocacy assistance to businesses.

SC Recycling Council-RecyclonomicsSC

Chantal Fryer
1601 Assembly Street
PO Box 2166
Columbia, SC 29202
Phone: (803) 737-0449
Email: CFryer@SCcommerce.com
Web: www.recyclonomicsc.com

South Carolina Department of Revenue

301 Gervais Street
Columbia, SC 29201
Phone: (803) 898-5000 (General Info)
(803) 898-5709 (Income Tax Helpline)
(803) 898-5788 (Sales Tax Helpline)
Web: www.sctax.org

South Carolina Energy Office

Ashlie Lancaster
Director
1200 Senate Street

408 Wade Hampton Building
Columbia, SC 29201
Phone: (803) 737-8030
Fax: (803) 737-9846

Web: www.energy.sc.gov

The office provides technical assistance, audits, workshops, education materials, project grants, loans and rebates to help businesses, public entities and the public save energy and money.

South Carolina Green Building Directory

Phone: (843) 529-3416
Web: www.scgreenbuildingdirectory.org

This directory is a free online tool of green building resources. Established by the South Carolina Sustainability Institute, it provides information on products and services that support green practices in the state.

South Carolina Recycling Markets Directory

Chantal Fryer
Senior Manager
1201 Main Street, Suite 1600
Columbia, SC 29201
Phone: (803) 737-0477

Email: cfryer@sccommerce.com

Web: www.recyclinginsc.com/directory

This directory provides convenient search features allowing users to find outlets for recycling commodities.

South Carolina Sustainability Institute

Bryan Cordell
Executive Director
113 Calhoun St.
Charleston, SC 29401
Phone: (843) 529-3421

Email: director@sustainabilityinstitutesc.org

Web: www.sustainabilityinstitutesc.org

The institute helps homeowners, professionals and businesses transform their buildings into sustainable structures.

U.S. Green Building Council- South Carolina Chapter

Melissa Le Roy
Executive Director
1450 Fifth Street, W
N. Charleston, SC 29405
Phone: (843) 329-3131

Email: execdir@usgbccsc.org

Web: www.usgbc.org/index.php

This council provides courses and workshops on sustainable *building* design and construction, and also offers information on LEED certification.

U.S. Environmental Protection Agency- Region 4

Sam Nunn
Atlanta Federal Center
61 Forsyth Street, SW Atlanta, GA 30303
Phone: (404) 562-9900
Toll free: 1-800-241-1754

Web: www.epa.gov

South Carolina Just right.

This agency protects human health and the environment, develops and enforces regulations, provides grant opportunities and educational training.

LOCAL AREA & OTHER RESOURCES

A business' success is dependent upon strong business connections – especially local connections. South Carolina has numerous local resources available to help get businesses up and running, and to help existing companies remain successful. Local resources consist of organizations that have the ability to connect businesses and key allies in the industry, both at the community level and throughout the state.

⇒ LOCAL ECONOMIC DEVELOPERS

Local Economic Development professionals are employed by South Carolina counties and municipalities to provide assistance for business in their area. They work to promote and ensure the economic growth of their community and are available to assist any business.

⇒ SOUTH CAROLINA REGIONAL ECONOMIC DEVELOPMENT ALLIANCES

There are several economic development alliances within South Carolina. Each alliance services a particular region of the state, often combining the resources of several counties to promote growth. All are willing to assist companies relocating to or expanding within South Carolina.

⇒ CHAMBERS OF COMMERCE AND OTHER BUSINESS ADVOCATE ORGANIZATIONS

Chambers of Commerce around the state serve the business community in a variety of ways. They promote the economic growth of communities and generally represent the business interests of the communities they serve. Chambers provide valuable resources that can greatly benefit a business.

⇒ COUNCIL OF GOVERNMENTS

South Carolina Council of Governments (COGs) are essential in assisting local governments with both local and regional development plans within the state. There are ten COGs in South Carolina, each representing a multi-county planning district.

⇒ SMALL BUSINESS DEVELOPMENT CENTERS

Small Business Development Centers (SBDC) provide technical business planning assistance and offer programs to assist businesses interested in access to federal procurement opportunities. SBDCs also provide assistance for firms interested in or capable of participating in the Department of Defense's Small Business Innovation Research Program or Small Business Technology Transfer Program.

⇒ SERVICE CORPS OF RETIRED EXECUTIVES

The Service Corps of Retired Executives (SCORE) is a resource partner of the U.S. Small Business Administration, which provides business assistance with free private counseling and low-cost group workshops.

⇒ INCUBATORS

Business incubators are programs designed to assist in the successful development of entrepreneurial companies through a variety of business services and support. Incubators can help companies manage their business and provide valuable contacts that can accelerate any business.

LOCAL AREA & OTHER RESOURCES

ADVOCACY ORGANIZATIONS

Lowcountry Local First

Lauren Gellatly
Community Development Director
1630-2 Meeting Street
Charleston, SC 29405
Phone: 843-740-5444

Email: lauren@lowcountrylocalfirst.org

Web: www.lowcountrylocalfirst.org

Lowcountry Local First is a non-profit organization with a mission to advocate the benefits of a local living economy by strengthening community support of our local independent businesses and farmers. They offer coworking space, local business networking, mentorship, GOODBusiness Summit, farm apprenticeship, incubation and workshops.

Health Sciences South Carolina

Helga Rippen
President & CEO
Phone: (803) 576-5902

Email: rippen@mailbox.sc.edu

The mission of Health Sciences South Carolina is to support our members in improving the health of all South Carolinians by collaborating across the state of South Carolina with the goal of enabling evidence-based research.

Lowcountry Manufacturers Council

Lindsay S. McDaniel
LMC Director
P.O. Box 61569
N. Charleston, SC 29419
Phone: (843) 574-6300
Fax: (843) 574-6776

Email: Lindsay@lmcsc.org

Web: www.lmcsc.org

New Carolina

Ann Marie Stieritz
President & CEO
1411 Gervais Street, Suite 450
Columbia, SC 29201
Phone: 803-760-1400
Fax: 803-760-1401

Email: info@sccmompetes.org

Web: www.sccompetes.org

New Carolina is a public-private partnership working to increase South Carolina's prosperity and enhance South Carolina's economic competitiveness through a cluster development strategy. New Carolina's mission is to find, build and celebrate industry clusters in South Carolina and to improve the business environment for better growth.

SC Automotive Council

Catherine Hayes
Executive Director
5 Research Drive
Greenville, SC 29607

Phone: (864) 283-7109

Email: Catherine@myscma.com

Web: www.scautomotivecouncil.com

SC Manufacturers Alliance

James Richter
Communications and Marketing Director
1340 Bull Street
Columbia, SC 29201

Phone: (803) 799-9695

Email: James@myscma.com

Web: www.myscma.com

National Federation of Independent Businesses

Benjamin N. Homeyer
State Director
PO Box 8881

Columbia, SC 29202-8881

Phone: (803) 254-1476

Web: www.nfib.com

South Carolina Arts Commission

Ken May
Executive Director
1800 Gervais Street
Columbia, SC 29201

Phone: (803) 734-8696

Email: kmay@arts.sc.gov

Web: www.southcarolinaarts.com

South Carolina Chamber of Commerce

Ted Pitts
President & Chief Executive Officer
1301 Gervais Street, Suite 1100
Columbia, SC 29201
Phone: (803) 255-2639

Email: ted.pitts@scchamber.net

Web: www.scchamber.net

South Carolina Economic Developers' Association

Jeff Ruble, CECD
P.O. Box 1763
Columbia, SC 29202
Phone: (803) 929-0305 / (803) 978-7648
Fax: (803) 252-0589

Email: sceda@capconsc.com /

jruble@scpowerteam.com

The South Carolina Economic Developers' Association is a not for profit organization of 550+ members whose primary objective is to increase the effectiveness of individuals involved in the practice of economic development in South Carolina by encouraging cooperation, exchange of information and promotion of professional skills.

South Carolina Hispanic Chamber of Commerce

Evelyn Lugo
President
P.O. Box 1057
Taylors, SC 29687
Phone: (864) 643-7261

Email: elugo@schcc.org

Website: <http://schcc.org/>

The South Carolina Hispanic Chamber of Commerce was incorporated on August 30, 2007. Recognizing the need of an organization that could represent and help the growing Hispanic business community, the Chamber comes in a crucial moment in the Hispanic community. Although in the early stages, we are working toward a strong foundation, building up membership and community awareness of the existence of the Chamber. Our vision is to become a proactive Hispanic chamber of commerce by providing leadership and serving as a bridge between community leaders, different cultures, and the community at large.

South Carolina Manufacturers Alliance

Lewis F. Gossett
President and CEO
1340 Bull Street
Columbia, SC 29201

Phone: (803) 799-9695

Fax: (803) 771-8738

Email: gossett@myscma.com

Web: www.myscma.com

South Carolina Small Business Chamber of Commerce

Frank Knapp Jr.
President & CEO
1717 Gervais Street
Columbia, SC 29201

Phone: (803) 252-5733

Fax: (803) 799-0678

Email: sbchamber@scsbc.org

Web: www.scsbc.org

STEMLinx

Tom Peters
Executive Director
100 Technology Drive
Clemson, SC 29634
Phone: (864) 650-0750
Email: tpeters@clemson.edu
Web: sccoalition.org

LOCAL CHAMBERS OF COMMERCE

Greater Abbeville Chamber of Commerce

Kacy Pearman
Executive Director
107 Court Square
Abbeville, SC 29620

Phone: (864) 366-4600

Fax: (864) 366-4068

Email: abvchamber@wctel.net

Web: www.abbevillescchamber.com

LOCAL AREA & OTHER RESOURCES

South Carolina African American Chamber of Commerce

Stephen Gilchrist
President
319 Windingwood Circle
Blythewood, SC 29016
Phone: (803) 361-9479
Email: thegilchristassociates@gmail.com
Web: www.scachamber.com

The purpose of the South Carolina African American Chamber of Commerce is to be an advocate for prosperity, progress, and the permeation of success within every county and community in South Carolina as it relates to African American Businesses.

Greater Aiken Chamber of Commerce

David Jameson
President &
CEO 121
Richland Ave.,
East
Aiken, SC 29801
Phone: (803) 641-1111
Fax: (803) 641-4174
Email: djameson@aikenchamber.net
Web: www.aikenchamber.net

Anderson Area Chamber of Commerce

Pamela L. Christopher, IOM
President & CEO
907 N Main Street, Suite 200
Anderson, SC 29621
Phone: (864) 226-3454
Fax: (864) 226-3300
Email: pchristopher@andersonscchamber.com
Web: www.andersonscchamber.com

Bamberg County Chamber

Jerry Bell
Director
604 Airport Road
Bamberg, SC 29003
Phone: (803) 245-4427
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Web: www.bambergcountychamber.org

Barnwell County Chamber of Commerce

Daniel Harvey
Executive Director
1750 Jackson Street
Barnwell, SC 29812
Phone: (803) 259-7446
Fax: (803) 259-0030
Email: barnwellchamber@yahoo.com

Batesburg-Leesville Chamber of Commerce & Visitors Center

Mike Taylor
P.O. Box 2178
Batesburg-Leesville, SC 29070
Phone: (803) 532-4339

Fax: (803) 532-3978

Email: mike@batesburg-leesvillechamber.org

Web: www.batesburg-leesvillechamber.org

Beaufort Regional Chamber of Commerce

Blakely Williams
President &
CEO P.O. Box
910
Beaufort, SC 29901
Phone: (843) 525-8500
Email: Blakely@beaufortsc.org
Web: www.beaufortchamber.org

Berkeley County Chamber of Commerce

Elaine Morgan
CEO
1004 Old Highway 52
Moncks Corner, SC 29461
Phone: (843) 761-8238
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Email: info@berkeleysc.org
Web: www.berkeleysc.org

Calhoun County Chamber of Commerce

Jane Dyches
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St. Matthews, SC 29135
Phone: (803) 655-5650
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Email: cidyches@calhouncounty.sc.com
Web: www.calhouncountychamber.org

Greater Chapin Chamber of Commerce

Risa Barnes
Executive Director
302 Columbia Avenue
Chapin, SC 29036
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Email: director@chapinchamber.com
Web: www.chapinchamber.com

Charleston Metro Chamber of Commerce

Bryan Derreberry
President & CEO
4500 Leeds Avenue, Suite 100
North Charleston, SC 29405
Phone: (843) 805-3100
Email: bderreberry@charlestonchamber.org
Web: www.charlestonchamber.net

Greater Cheraw Chamber of Commerce

Roger Jones
President
221 Market Street
Cheraw, SC 29520
Phone: (843) 537-7681
Fax: (843) 537-5886
Email: cherawchamber@cherawchamber.com
Web: www.cherawchamber.com

Cherokee County Chamber of Commerce

Kayla Robbs
Executive Director
225 S Limestone Street
Gaffney, SC 29340
Phone: (864) 489-5721
Fax: (864) 487-3399
Email: comcher@bellsouth.net
Web: www.cherokeechamber.org

Chester County Chamber of Commerce

Jim Fuller
President
P.O. Box 489
Chester, SC 29706
Phone: (803) 581-4142
Fax: (803) 581-2431
Email: preschamber@truvista.net
Web: www.chesterchamber.com

Greater Chesterfield Chamber of Commerce

Jamie Barfield
Executive Director
P.O. Box 230
Chesterfield, SC 29709
Phone: (843) 623-2343
Fax: (843) 623-2424
Email: tcled@chesterfield-sc.com
Web: www.chesterfieldschamber.com

Clarendon County Chamber of Commerce

Christina Darby
Executive Director
19 N Brooks Street
Manning, SC 29102
Phone: (803) 435-4405
Email: chamber@clarendoncounty.com
Web: www.clarendoncounty.com

Clemson Area Chamber of Commerce

David Lane
President
P.O. Box 1622
Clemson, SC 29633
Phone: (864) 654-1200
Fax: (864) 654-5096
Email: info@clemsonareachamber.org
Web: www.clemsonchamber.org

Greater Clover Chamber of Commerce

Jackie Robinson
Executive Director
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Clover, SC 29710
Phone: (803) 222-3312
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Web: www.cloverchamber.org

Greater Columbia Chamber of Commerce

Carl Blackstone

LOCAL AREA & OTHER RESOURCES

President
930 Richland Street
Columbia, SC 29201
Phone: (803) 733-1110
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Web: www.columbiachamber.com

Conway Area Chamber of Commerce
Kelli S. James
Executive Vice President
203 Main Street
Conway, SC 29526
Phone: (843) 248-2273
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Email: kjames@conwayscchamber.com
Web: www.conwayscchamber.com

Greater Darlington Chamber of Commerce
Danny DuBose
Executive Director
38 Public Square
Darlington, SC 29532
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Dillon County Chamber of Commerce
Johnnie Luehrs
President & CEO
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Dillon, SC 29536
Phone: (843) 774-8551
Fax: (843) 774-0114
Email: dillonchamber@bellsouth.net
Web: www.dilloncitysc.com

Greater Easley Chamber of Commerce
Cindy B. Hopkins, IOM
President
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Easley, SC 29641
Phone: (864) 859-2693
Fax: (864) 859-1941
Email: chopkins@easleychamber.org
Web: www.easleychamber.org

Edgefield County Chamber of Commerce
Donna Livingston
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416 Calhoun Street
Johnston, SC 29832
Phone: (803) 275-0010
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Email: info@edgefieldcountychamber.org
Web: www.edgefieldcountychamber.org

Edisto Chamber of Commerce
Dan Carter
Executive Director

P.O. Box 206
Edisto Island, SC 29438
Phone: (843) 869-3867
Fax: (843) 869-0510
Email: eichamber@aol.com
Web: www.edistochamber.com

Fairfield County Chamber of Commerce
Terry N. Vickers
President
P.O. Box 297
Winnsboro, SC 29180
Phone: (803) 635-4242
Fax: (803) 712-2996
Email: fcchamber@truvista.net
Web: www.fairfieldchamber.sc

Greater Florence Chamber of Commerce
Mike Miller
President
238 S. Coit Street
Florence, SC 29501
Phone: (843) 665-0515
Fax: (843) 662-2010
Email: mmiller@flochamber.com
Web: www.flochamber.com

Fountain Inn Chamber of Commerce
John Hastings
President/CEO
102 Depot Street
Fountain Inn, SC 29644
Phone: (864) 862-2586
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Email: jhastings@fountaininnchamber.org
Web: www.fountaininnchamber.org

Georgetown County Chamber of Commerce
Jeff Smith
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531 Front Street
Georgetown, SC 29440
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Email: jsmith@visitgeorge.com
Web: www.visitgeorge.com

Greater Greenville Chamber of Commerce
Ben Haskew
President & CEO
24 Cleveland Street
Greenville, SC 29601
Phone: (864) 239-3731
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Web: www.greenvillechamber.org

Greenwood Area Chamber of Commerce
Angelle LaBorde, CCEC, IOM
President & CEO
P.O. Box 980

Greenwood, SC 29648
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Email: info@greenwoodsccchamber.org
Web: www.greenwoodsccchamber.org

Greater Greer Chamber of Commerce
Mark Owens
President & CEO
111 Trade Street
Greer, SC 29651
Phone: (864) 877-3131
Fax: (864) 877-0961
Email: mark@greerchamber.com
Web: www.greerchamber.com

Hampton County Chamber of Commerce
Sally Dobson President
P.O. Box 122
Hampton, SC 29924
Phone: (803) 914-2143
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Email: jlamprecht@hamptoncountysc.org
Web: www.hamptoncountychamber.org

Greater Hartsville Chamber of Commerce
Quinetta M. Buterbaugh
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214 North Fifth Street
Hartsville, SC 29550
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Fax: (843) 332-8017
Email: president@hartsvillechamber.org
Web: www.hartsvillechamber.org

Hilton Head Island/Bluffton Chamber of Commerce
Bill Miles President &
CEO P.O. Box 5647
Hilton Head Island, SC 29928
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Web: www.hiltonheadisland.org

Greater Irmo Chamber of Commerce
Tiffany Boyce Heitzman
President & CEO
1235 Columbia
Avenue
Irmo, SC 29063
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Email: CEO@GreaterIrmoChamber.com
Web: www.greaterirmochamber.com

Jasper County Chamber of Commerce
Kendall Malphrus
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Fax: (843) 726-6290

LOCAL AREA & OTHER RESOURCES

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Web: www.jaspersc.org

Greater Inman Area Chamber of Commerce

David Grayshock

President

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Inman, SC 29349

Phone: (864) 472-3654

Email: inmanchamber1@gmail.com

Web: www.inmanscchamber.org

Kershaw County Chamber of Commerce

Liz Horton, Executive Director

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Camden, SC 29021

Phone: (803) 432-2525

Email: lhorton@kershawcountychamber.org

Web: www.kershawcountychamber.org

Lake Wylie Chamber of Commerce

Susan Bromfield
President
P.O. Box 5233
Lake Wylie, SC 29710
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Fax: (803) 831-2460
Email: info@lakewyliesc.com
Web: www.lakewyliesc.com

Lancaster County Chamber

L. Dean Falle
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P.O. Box 430
Lancaster, SC 29721
Phone: (803) 283-4105
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Email: lanchamber@comporium.net
Web: www.lancasterchambersc.org

Laurens County Chamber of Commerce

Greg Alexander
President & CEO P.O. Box 248
Laurens, SC 29360
Phone: (864) 833-2716 ext. 15
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Web: www.laurenscounty.org

Lee County Chamber of Commerce

Pam Kelley
Executive Director
P.O. Box 187
Bishopville, SC 29010
Phone: (803) 484-5145
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Web: www.leecountychambersc.com

Greater Lexington Chamber of Commerce

Randy Halfacre
President & CEO
P.O. Box 44
Lexington, SC 29071
Phone: (803) 359-6113
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Email: randy@lexingtonsc.org
Web: www.lexingtonsc.org

Greater Liberty Chamber of Commerce

P.O. Box 123
Liberty, SC 29657
Phone: (864) 843-3021
Fax: (864) 843-3662
Email: info@bellsouth.net
Web: www.libertychamberofcommerce.com

Little River Chamber of Commerce

Jennifer Walters
Executive Director PO
Box 400
Little River, SC 29566
Phone: (843) 249-6604
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Email: info@littleriverchamber.org
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Loris Chamber of Commerce

James Edwards
President
P.O. Box 356
Loris, SC 29569
Phone: (843) 756-6030
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Email: loriscoc@sccoast.net
Web: www.lorischambersc.com

Marion Chamber of Commerce

Judy J. Johnson
Director
P.O. Box 35
Marion, SC 29571
Phone: (843) 423-3561
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Email: marionsc@bellsouth.net
Web: www.marionscchamber.com

Greater Mauldin Area Chamber of Commerce

Pat Pomeroy
Executive Director
P.O. Box 881
Mauldin, SC 29662
Phone: (864) 297-1323
Fax: (864) 297-5645
Email: pat.pomeroy@mauldinchamber.org
Web: www.mauldinchamber.org

McCormick County Chamber of Commerce

Anne Barron
Chair
P.O. Box 938
McCormick, SC 29835
Phone: (864) 852-2835
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Email: mccchamber@wctel.net
Web: www.mccormickscchamber.org

Midland Valley Area Chamber of Commerce

Anne Fulcher
Executive Director
P.O. Box 310
Langley, SC 29834
Phone: (803) 593-3030
Fax: (803) 593-0085
Email: mvcoc@aikenelectric.net
Web: www.midlandvalleyareachamberofcommerce.com

Greater Mullins Chamber of Commerce

Cindy Lesieur
President
P.O. Box 595
Mullins, SC 29574
Phone: (843) 464-6651
Fax: (843) 464-7138
Email: mullinschamber@bellsouth.net
Web: www.mullinschamber.sc

Myrtle Beach Area Chamber of Commerce

Brad D. Dean

P.O. Box 2115
Myrtle Beach, SC 29578
Phone: (843) 626-7444
Fax: (843) 448-3010
Email: Brad.Dean@VisitMyrtleBeach.com
Web: www.myrtlebeachareachamber.com

Newberry County Chamber of Commerce

Ted Smith Executive Director
P.O. Box 396
Newberry, SC 29108
Phone: (803) 276-4274
Fax: (803) 276-4373
Email: chamber@newberrycounty.org
Web: www.newberrycounty.org

Ninety Six Chamber of Commerce

Michael Rowe
President
P.O. Box 8
Ninety Six, SC 29666
Phone: (864) 543-2047
Email: 96chamber@gmail.com
Web: www.96chamberofcommerce.com

Greater North Augusta Chamber of Commerce

Terra Carroll, IOM
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Phone: (803) 279-2323
Fax: (803) 279-0003
Email: Terra@northaugustachamber.org
Web: www.northaugustachamber.org

North Myrtle Beach Chamber of Commerce

Marc Jordan
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Phone: (843) 281-2662
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Email: marc@northmyrtlebeachchamber.com
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Oconee Pickens Chamber Coalition

(See Clemson Area Chamber of Commerce)

Orangeburg County Chamber of Commerce

Dede C. Cook
President
P.O. Box 328
Orangeburg, SC 29116-0328
Phone: (803) 534-6821
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Web: www.orangeburgchamber.com

Pageland Chamber of Commerce

Tony Nolan
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Pageland, SC 29728
Phone: (843) 672-6400
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Web: www.pagelandchamber.com

Greater Pickens Chamber of Commerce

Mike Parrott
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Pickens, SC 29671
Phone: (864) 878-3258
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Email: info@pickenschamber.net
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Oconee County Chamber of Commerce

Jillian Lusk
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Seneca, SC 29679
Phone: (864) 882-2097
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Saluda County Chamber of Commerce

Donald Hancock
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Saluda, SC 29138
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Sea Islands Chamber of Commerce

Karen C. Thompson
Executive Director
2817 Maybank Highway Unit #1
2818 Johns Island, SC 29455
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Simpsonville Area Chamber of Commerce

Allison McGarity
President & CEO
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Simpsonville, SC 29681
Phone: (864) 963-3781
Fax: (864) 228-0003
Email: amcgarity@simpsonvillechamber.com
Web: www.simpsonvillechamber.com

Spartanburg Area Chamber of Commerce

Allen Smith

President & CEO

P.O. Box 1636
Spartanburg, SC 29304
Phone: (864) 594-5000
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Email: asmith@spartanburgchamber.com
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The Greater Summerville-Dorchester Chamber of Commerce

Rita C. Berry
President & CEO
402 N Main Street
Summerville, SC 29483
Phone: (843) 873-2931
Fax: (843) 875-4464
Email: rberry@greatersummerville.org
Web: www.greatersummerville.org

Greater Sumter Chamber of Commerce

Grier Blackwelder
President
32 E Calhoun Street
Sumter, SC 29150
Phone: (803) 775-1231
Fax: (803) 775-0915
Email: grier@sumterchamber.com
Web: www.sumterchamber.com

Tri-County Regional Chamber of Commerce

Teresa M. Hatchell
Executive Director
225 Parler Avenue
St. George, SC 29477
8603 Old State Road
Holly Hill, SC 29059
Phone: (843) 563-9091
Fax: (843) 563-9091
Email: tcrc@bellsouth.net
Web: www.tri-crc.com

Union County Chamber of Commerce

Torance Inman
Executive Director
135 W Main Street
Union, SC 29379
Phone: (864) 427-9039
Fax: (864) 427-9030
Email: torance@unionsc.com
Web: www.unionsc.com

Walhalla Chamber of Commerce

Vanessa Penton, Director
214 E Main Street
Walhalla, SC 29691
Phone: (864) 638-2727
Fax: (864) 638-6451
Email: walhallaoc@bellsouth.net
Web: www.walhallas.com

Walterboro-Colleton Chamber of Commerce

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West Metro Chamber of Commerce

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Westminster Chamber of Commerce

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Williamsburg HomeTown Chamber of Commerce

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Greater York Chamber of Commerce

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SOUTH CAROLINA'S COUNCILS OF GOVERNMENT



Appalachian Council of Governments
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Berkeley-Charleston-Dorchester Council of Governments
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Catawba Regional Council of Governments
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Central Midlands Council of Governments
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Lowcountry Council of Governments
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Lower Savannah Council of Governments
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Pee Dee Regional Council of Governments
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Santee-Lynches Regional Council of Governments
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Upper Savannah Council of Governments
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Lexington, McCormick, Newberry, Saluda Counties)
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 (800) 922-7729
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Waccamaw Regional Council of Governments *(Serving Georgetown, Horry, Williamsburg Counties)*
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Central SC Alliance
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Charleston Regional Development Alliance *(Serving Berkeley, Charleston, Dorchester Counties)*
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Charlotte Regional Partnership

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North Eastern Strategic Alliance

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Southern Carolina Regional Development Alliance

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Upstate Alliance

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**Greater Greenville Chamber of Commerce: Diversity
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CAPACITY is the Greenville Chamber's initiative designed to foster economic development through diversity and inclusion. The CAPACITY

initiative facilitates building structure within the community to increase capacity, enhance economic development and create leadership opportunities for diverse business owners and professionals.

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Office of Economic Engagement, University of South Carolina

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 The Office of Economic Engagement at USC is dedicated to fostering statewide economic growth through increased commercialization of cutting-edge research, connecting new and existing businesses with university resources and creating an environment where entrepreneurial students, faculty and staff can thrive. This office serves as a single point of contact for business and industry partners to connect to all of the resources of the university including USC's intellectual property assets, research expertise,

student talent and more. In addition, the Office of Economic Engagement is responsible for coordinating with university centers and institutes dedicated to program-specific entrepreneurship that provide mentoring and technical assistance to budding companies as well as the management of current and future Innovista district facilities, including laboratory space in IdeaLabs.

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FREQUENTLY ASKED QUESTIONS

HOW DO I START A BUSINESS IN SOUTH CAROLINA?

Starting a business should be an easy process. The first steps you should take include: obtaining a Federal Employer ID Number (EIN) or Federal Tax ID Number; registering your business with the state of South Carolina through the South Carolina Business One Stop (SCBOS); and getting a local business license anywhere you plan to conduct business. You should also use and take advantage of the resources outlined in this guide on how to successfully start and run a business. Check out the **GETTING STARTED** section for more information.

WHERE DO I GO TO GET A BUSINESS LICENSE?

Your local City Hall can assist you in obtaining a business license. The state does not have a business license requirement, but most cities and towns do. There are also eight counties that require additional business licenses, so check with your local municipality to determine their requirements. Check out the **LICENSES, PERMITS AND REGULATIONS** section for more information.

WHAT OTHER FORMS WILL I NEEDS TO START MY BUSINESS?

Depending on the type of business you are starting, you may need to have an Occupational Permit. The South Carolina Department of Labor, Licensing and Regulation has a listing of occupations that may require permitting. Check out the **LICENSES, PERMITS AND REGULATIONS** section for more information.

WHERE CAN I GO TO GET ASSISTANCE WITH WRITING MY BUSINESS PLAN?

Organizations like SCORE and the Small Business Development Centers are great resources for business planning and their services are free. Check out the **GETTING STARTED** section for more information.

ARE THERE ANY GRANTS FOR SMALL BUSINESSES?

Grants generally do not exist for for-profit businesses of any size. In South Carolina, grants are used primarily to fund public infrastructure and such grants are still extremely competitive. This infrastructure may benefit a for-profit company and is usually based on capital investment and job creation. Check out the **FINANCING YOUR SMALL BUSINESS** section for more information.

HOW DO I FINANCE MY BUSINESS?

Assistance from personal resources, such as family and friends, followed by traditional financing through a local lending institution are the most common methods for funding your startup business. Some businesses may qualify for assistance in the form of loan guarantees from the Small Business Administration (SBA). Many banks have departments that specialize in SBA lending. An SBA representative can help you to prepare your application for a loan. Check out the **FINANCING YOUR SMALL BUSINESS** section for more information.